

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022

### CONTACT DETAILS OF THE BODY SUBMITTING THE QUALIFICATION FILE

**Name and address of submitting body:**

Beauty & Wellness Sector Skill Council

Office no. - UG-5B, Upper Ground Floor, Himalaya House-23, Kasturba Gandhi Marg, Connaught Place, Delhi-110001

**Name and contact details of individual dealing with the submission**  
**Name:** Ms. Monica Bahl

**Position in the organisation:** CEO

**Address if different from above:** Same as above

**Tel number(s):** 011 – 40342940/42/44/45

**E-mail address:** [ceo@bwssc.in](mailto:ceo@bwssc.in)

**NCVET Code**

**2022/BW/BWSSC/05368**

### List of documents submitted in support of the Qualifications File

1. Qualifications Pack
2. Industry Validations letters
3. Industry Endorsement tracker
4. Integrated Occupational Map
5. Summary Sheet
6. Model Curriculum

### Model Curriculum to be added which will include the following:

- Indicative list of tools/equipment to conduct the training
- Trainers' qualification
- Lesson Plan
- Distribution of training duration into theory/practical/OJT component

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022

### SUMMARY

1	<b>Qualification Title:</b> Aesthetic Skin Technician
2	<b>Qualification Code, if any:</b> QP BWS/Q0504
3	<b>NCO code and occupation:</b> NCO-2015/5142.0100
4	<b>Nature and purpose of the qualification (Please specify whether qualification is short term or longterm):</b> Nature of the qualification This Qualification Pack (QP) contains National Occupational Standards for Aesthetic Skin Technician jobrole. The purpose of this qualification is to skill and upskill people with the intent to employ them as Aesthetic Skin Technician.
5	<b>Body/bodies which will award the qualification:</b> Beauty & Wellness Sector Skill Council
6	<b>Body which will accredit providers to offer courses leading to the qualification:</b> Beauty & Wellness Sector Skill Council
7	<b>Whether accreditation/affiliation norms are already in place or not, if applicable (if yes, attach a copy) :</b> Yes
8	<b>Occupation(s) to which the qualification gives access:</b> Aesthetic Skin Services under Non-Invasive Cosmetology sub-sector
9	<b>Job description of the occupation:</b> An Aesthetic Skin Technician is a professionally trained individual with requisite knowledge of skin & hair structure along with a thorough know how of common skin & hair conditions/problems. Aesthetic Skin Technician would be able to diagnose the common skin & hair problems & would be able to deal with the same. Aesthetic Skin Technician would be well versed with the principle & usage of high-end appliances/ devices along with the use of cosme-derma products for treatment of skin & hair problems. Upon completion of this program, Aesthetic Skin Technician will be able to assist their clients for the treatment of skin lesions, dry skin, oily skin, acne skin, pigmented skin, aging skin and pore extraction. Aesthetic Skin Technician will be able to operate high end appliances like Microdermabrasion, hair removal laser and IPL machines for hair removal, skin rejuvenation and pigmentation treatment
10	<b>Licensing requirements:</b> N/A
11	<b>Statutory and Regulatory requirement of the relevant sector (documentary evidence to be provided):</b> N/A
12	<b>Level of the qualification in the NSQF:</b> Level 4
13	<b>Anticipated volume of training/learning required to complete the qualification:</b> 630 Hours

14	<p><b>Indicative list of training tools required to deliver this qualification:</b></p> <ul style="list-style-type: none"> <li>• <b>Common Consumables</b> – Disposable white sheet, Hand sanitizer, Disposable face mask, Disposable hand gloves, Pre-cut cotton pads, Pre-cut gauze, Face tissues, Disposable hand napkins, Disposable gown, Ear buds, Anatomy and Physiology Charts, First Aid Kit, Fire Extinguishers, Sterilizers, Hot Cabinets, Waste Disposal Bins, Therapy Bed, Beauty Stool/Chair, Trolley, Bowls</li> <li>• <b>For skincare procedures:</b> Comedone Extractor, Face Steamer, Pack Brush, Dust Bin, Headband, Large Towel, Client Couch, Metal Bin with Liner, Cotton Wool, Magnifying Lamp, Facial Tissues, Cotton-wool, Machines (EMS/ Lymphatic Drainage Unit/ High-frequency/ Galvanic/ Micro-current) and all relevant Leads and Electrodes)</li> <li>• <b>Common Consumables for Face &amp; Neck service or procedure</b> – Disposable headband, Disposable front towel &amp; back towel, Makeup remover, Non-Alcoholic toner, Sunscreen SPF 15 or more</li> <li>• <b>Tools &amp; Consumable specific to Hair Reduction</b> - Laser Machine [NdYAG/ Diode], UPS for operating the machine [If required], Sono Gel, Zimmer/ Cooling Device, Cleanser, Disposable Razor, Magnifying Glass, Protective eye wear, Local Aesthetic Cream like Prilox/ Toplap etc., Ice cubes/ Cold compress packs, Moisturizer/ Skin protection cream, Alcohol swabs, Acetone, Marking pencil</li> <li>• <b>Tools &amp; Consumables specifically for Peels</b> – Deep pore soap free cleanser, Vaseline, Application brush, pre-cut eye pads, Cold compress packs/ ice cubes wrapped in disposable hand napkin, Mild peels <b>[ideally with pH more than 3.5]</b>, Hydrating Peel off face mask</li> <li>• <b>Tools &amp; Consumables specifically for Microdermabrasion</b> – Microdermabrasion machine, depending on the machine - Diamond Tips or Neutral Aluminium Oxide crystals, Face/ Body nozzle, Alcohol swabs, Cold compress packs/ Ice cubes wrapped in disposable hand napkin, Hydrating peel off face mask</li> </ul> <p><b>For Handling Adverse events [accidental]</b> – An anti-allergic medicine for local application [as per the Doctors' prescription]</p>
----	---

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022

15	<b>Entry requirements and/or recommendations and minimum age:</b> Class X with 2 years of experience as an Assistant Beauty Therapist <b>OR</b> Class X with 1 year of ITI and 1 year of experience <b>OR</b> Class X with 2 years of ITI <b>OR</b> NSQF Level-4 course (Beauty Therapist under B&WSSC) with 1 year of experience  Minimum Job Entry Age - 20 years		
16	<b>Progression from the qualification (Please show Professional and academic progression):</b> This entry should refer to one or more of the following: -access to related qualification(s) at the next NSQF level – Beauty/ Hair Aesthetic Advisor (Level-5)		
17	<b>Arrangements for the Recognition of Prior learning (RPL) :</b>  Currently Beauty & Wellness Sector Skill Council (B&WSSC) is doing the RPL assessments after covering learning Hours of 20 Hours and then followed by the assessments. The assessments are happening in online basis. There are three phases of assessments which is followed in all assessment process of different job roles- <ol style="list-style-type: none"> <li>1. Theory- weightage 70%</li> <li>2. Practical- Weightage 30% (Hands on assessment + Viva)</li> </ol> The theory questions are objective type with multiple choice option, out of which we have some pictorial questions also. VIVA questions are also based on the job role and the practical questions are assessed on the hands-on performance. (Please see attachment)		
18	<b>International comparability where known (research evidence to be provided):</b> Aligns closely with the UK Level 4 Certificate in Laser Hair Removal, Chemical Peels and Skin Needling of Ray Cochrane Beauty School  <a href="https://www.raycochrane.co.uk/become-a-qualified-non-medical-aesthetician/">(https://www.raycochrane.co.uk/become-a-qualified-non-medical-aesthetician/)</a>		
19	<b>Date of planned review of the qualification:</b> 01-08-2024		
20	<b>Formal structure of the qualification</b>  <b>Mandatory components</b>		
(i)	<b>Title of component and identification code/NOSs/Learning outcomes</b>	<b>Estimated size (learning hours)</b>	<b>Level</b>

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022**

	BWS/N9001 Prepare and maintain work area	12	3
	BWS/N0107.Perform facial electrotherapy	60	4
	BWS/N0117. Identify the chemical composition of various beauty & hair products for effective use	44	4
	BWS/N0118. Consult and advise clients on various anti-ageing treatments for skin and hair	70	4
	BWS/N0504: Counsel and perform hair removal services using laser	95	4
	BWS/N0505: Counsel and perform skin rejuvenation services by using peels/ micro-dermabrasion/ laser appliances	95	4
	BWS/N0506: Counsel and perform acne treatments using peels/ high frequency/laser	95	4
	BWS/N0507 Counsel and provide anti-pigmentation services by using superficial peels/dermabrasion	95	4
	BWS/N9002 Maintain health and safety at the workplace	12	3
	BWS/N9003 Create a positive impression at the workplace	52	3
	<b>Sub Total (A)</b>	<b>630</b>	
	<b>*630 (inclusive of 90 hours of OJT)</b>		
	<b>(B) Optional components (N/A)</b>		
	<b>Total (A+B) = 630 Hours</b>		
	<b>Instructor-Led Online Module – 60 Hours</b>		

**SECTION 1****ASSESSMENT**

21	<p><b>Body/Bodies which will carry out assessment:</b></p> <ol style="list-style-type: none"><li>1. Amrit Skills Development Private Limited</li><li>2. Aspiring Minds Assessment (P) Ltd.</li><li>3. Inspire Youth Development Pvt. Ltd</li><li>4. Iris Corporate Solutions Pvt. Ltd</li><li>5. Mettl</li><li>6. Prima Competencies Private Limited</li><li>7. Skills Mantra Edutech Consulting India Pvt Ltd</li><li>8. SP Institute of Workforce Development Pvt Ltd ( SPIWD</li><li>9. Trendsetters</li><li>10. Vedokt Skills</li><li>11. Demorgia Consulting Services Pvt Ltd</li><li>12. Diversified Business Solutions Private Limited</li><li>13. Eduvantage</li><li>14. Eins &amp; Erste Skill development and Technologies</li><li>15. Glocal Thinkers</li><li>16. Khwaspuria Advisory P Limited</li><li>17. Navriti Technologies Pvt. Ltd.</li><li>18. Radiant Infonet Pvt Ltd</li><li>19. Sai Graphics Assessment Body Pvt Ltd</li><li>20. IQAG</li><li>21. STAR PROJECTS SERVICES PVT LTD.</li><li>22. Palmary Project &amp; Services Pvt. Ltd.</li><li>23. Wheebox</li><li>24. CII</li></ol>
22	<p><b>How will RPL assessment be managed and who will carry it out?</b></p> <p>Give details of how RPL assessment for the qualification will be carried out and quality assured.</p> <p>The RPL assessment will be carried out through pre-assessment, identifying the skills gaps, provide bridge training to cover the competency gap and then conduct final assessment of the candidates.</p>

23	<p><b>Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, reliable and fair and show that these are in line with the requirements of the NSQF.</b></p> <p>Assessment is done through third parties who are affiliated to B&amp;WSSC as Assessment Body. Assessors are trained &amp; certified by B&amp;WSSC through Training of Assessors program. The assessment involves two processes. The first process is gathering the evidence of the competency of individuals. The second part of the assessment process is the judgement as to whether a person is competent or not. The assessment plan contains the following information:</p> <p>The assessments are happening in online/ offline basis. There are three phases of assessments which is followed in all assessment process of different job roles-</p> <ul style="list-style-type: none"><li>➤ Theory- weightage 30%</li><li>➤ Practical+ VIVA- Weightage 70% (Hands on assessment + Oral questioner)</li></ul> <p>The theory questions are objective type with multiple choice option, out of which we have some pictorial questions also. VIVA questions are also based on the job role and the practical questions are assessed on the hands-on performance. Criteria on decision making &amp; process manual is attached in the folder (Attachment name –Assessment Process)</p>
----	--

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022

Please attach most relevant and recent documents giving further information about assessment and/or RPL.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

### ASSESSMENT EVIDENCE

**Complete a grid for each component as listed in “Formal structure of the qualification” in the Summary.**

*NOTE: this grid can be replaced by any part of the qualification documentation which shows the same information –*

*i.e. Learning Outcomes to be assessed, assessment criteria and the means of assessment.*



**24. Assessment evidences**

**Title of Component:** Aesthetic Skin Technician

**CRITERIA FOR ASSESSMENT OF TRAINEES**

**Job Role** Aesthetic Skin Technician

**Qualification Pack** BWS/Q0501

**Sector Skill Council** Beauty & Wellness

**Guidelines for Assessment**

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC
3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.
4. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)
5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/ training center based on this criterion
6. To pass the Qualification Pack, every trainee should score a minimum of 70% in aggregate
7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack

**NSQC QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
<i>Prepare and maintain work area</i>	<b>30</b>	<b>70</b>	-	-
PC1. ensure that ambient conditions are suitable for the client and the service procedures to be carried out in a hygienic, safe and disinfected environment such as using air purifiers to reduce dust, dander, smoke, allergens & odor resulting in a healthier, fresher & cleaner environment, restructuring the workplace set- up, by keeping a minimum distance of 2 meters in between two clientele, practicing social distancing by avoiding handshakes/ hugs to coworkers/ clientele, etc.	2	6	-	-
PC2. identify and select suitable equipment and products required for the respective services	2	5	-	-
PC3. set up the equipment and prepare the products for services in adherence to the salon procedures and product/ equipment guidelines	2	5	-	-
PC4. place disposable sheet on a sanitized trolley and organize the products in it or in area convenient and efficient for service delivery	2	5	-	-
PC5. prepare sterilization solution as per organizational standards using approved products and as per manufacturer's instructions	2	5	-	-
PC6. sterilize, disinfect and place the tools on the tray as per organizational standards using recommended solutions and conditions; tools such as nailcare sets, comb, gel brushes, gel jars, gel polishes, nail art brushes, toe-separators, etc. in conditions such as time, temperature, etc.	2	6	-	-

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC7. dispose waste materials in adherence to the industry requirements; waste materials such as cotton, disposable face mask, disposable gloves, etc.	2	5	-	-
PC8. identify ways to optimize usage of material including water in various tasks/activities/processes	2	5		
PC9. check for spills/leakages occurred while providing services	2	4		
PC10. identify and segregate recyclable, non-recyclable and hazardous waste generated in separate bin	2	4		
PC11. discard the unused open single use packed products properly in a closed bin	2	4		
PC12. ensure electrical equipment and appliances are switched off when not in use	2	4		
PC13. store records, materials and equipment securely in line with the policies	2	4		
PC14. conduct awareness program (such as for Covid19) for the employees and display posters/signage's promoting regular hand-washing and respiratory hygiene in the premises	2	4		
PC15. set up and promote digital modes of payment to lessen any kind of cross infection	2	4		
<b>NOS Total</b>	<b>30</b>	<b>70</b>	<b>-</b>	<b>-</b>

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Perform facial electrotherapy</i>	16	84	-	-
1. adhere to the health and safety standards laid out by the manufacturer and organization	1	4	-	-
2. position self and client throughout treatment to ensure privacy, comfort and wellbeing	1	4	-	-
3. use suitable consultation techniques to identify treatment objectives. Carry out skin analysis and relevant tests	1	4	-	-
4. perform and adapt the therapy using materials, equipment and techniques correctly and safely to meet the needs of the client and follow manufacturers instructions.	1	4	-	-
5. consult with clients on background, medical history etc. with consent form	1	4	-	-
6. carry out facial electrotherapy to improve facial and skin condition using any two modalities and methods; methods such as direct high frequency, galvanic, EMS, microcurrent and lymphatic drainage equipment	6	4 2	-	-
7. perform application of ultrasonic for facial rejuvenation and improved skin conditions	1	8	-	-
8. clarify the client's understanding and expectation prior to commencement of treatment	1	4	-	-
9. complete the therapy to the satisfaction of the guest in a commercially acceptable time	1	4	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022**

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
10. record the therapy accurately and store information securely in line with the organizations policies	1	3	-	-
11. provide specific after-process advice to the client	1	3	-	-
<b>NOS Total</b>	<b>16</b>	<b>84</b>	<b>-</b>	<b>-</b>

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Consult and perform hair removal services using laser</i>	28	72	-	-
1. adhere to the health and safety standards laid out by the manufacturer and organization	1	4	-	-
2. ask questions to the client related to skin, hair and recent medical history to confirm and assure that service can be conducted and need not to be rescheduled on efficacy or safety grounds	1	4	-	-
3. position self and client throughout treatment to ensure privacy, comfort and wellbeing	1	2	-	-
4. use suitable consultation techniques to identify treatment objectives such as: informing customer about the service, its benefits, number of sessions required and what customer will feel during the service/ treatment like cold, warmth etc. on the treatment area	2	6	-	-
5. perform and adapt the therapy using materials, equipment and techniques correctly and safely to meet the needs of the client	2	6	-	-
6. clean the treatment area with product provided by the organization/ salon/ clinic such as: dry the area, mark the area to be laser with white pencil and area which doesn't have hair or does not need laser should be marked	2	2	-	-
7. analyze skin type and hair type to assess the energy and other machine settings and get it confirmed by the medical expert	2	4	-	-

**NSQC QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
8. operate with the machine effortlessly which includes, switching it ON and OFF, sanitizing it, machine settings, handling the hand piece while delivering the shots and maintenance at the end of the day as per the requirement	2	6	-	-
9. perform pre-cooling of the treatment area with cool gel/ cold compress/ cooling device	2	6	-	-
10. ensure that overlap of the shots are as per the type of laser light used, to assure expected result and safety i.e., NO excessive overlap and NO gaps	2	6	-	-
11. provide cooling in the treated area with cold compress or cooling device to alleviate the discomfort of the client	2	6	-	-
12. remove the markings/ gel and clean the skin post- procedure to ensure it is clean and adequately protected by the application of moisturizer/ sunscreen	2	6	-	-
13. complete the treatment/ service according to the standard operating procedure in the allocated time period	1	2	-	-
14. check the clients comfort and wellbeing throughout the service and take advice from the expert when needed and execute accordingly to ensure the same	1	2	-	-
15. record details of the Treatment/ Service accurately as per the Organization policy and procedure	1	2	-	-
16. keep Customer and his/ her service information discreet as per the policy	1	2	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
17. reassure the client with necessary information and positive comments as required	1	2	-	-
18. provide specific after-process advice to the client such as: homecare, recommendation for product use	2	4	-	-
<b>NOS Total</b>	<b>28</b>	<b>72</b>	<b>-</b>	<b>-</b>



**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022**

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Identify the chemical composition of various beauty &amp; hair products for effective use</i>	60	40	-	-
1. identify the chemistry of active ingredients in hair and beauty products	30	20	-	-
2. determine the effects and safe use of active ingredients in hair and beauty products	30	20	-	-
<b>NOS Total</b>	<b>60</b>	<b>40</b>	<b>-</b>	<b>-</b>

## NSQC QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Consult and advise clients on various anti-ageing treatments for skin and hair</i>	<b>16</b>	<b>84</b>	-	-
1. adhere to the health and safety standards laid out by the organization	1	3	-	-
2. identify the client needs for services and products taking into account factors that may limit or affect the choice	1	5	-	-
3. analyse the skin, visually and carry out necessary tests	1	5	-	-
4. consult the client by questioning to identify contra-indications to skin and provide recommendations for treatments that are suitable to the client	1	5	-	-
5. define a suitable treatment plan to meet the client's needs	1	5	-	-
6. confirm to the client the pricing and duration of service and products and address client queries	1	5	-	-
7. communicate effectively with the client to maintain client's goodwill trust	1	5	-	-
8. clarify the client's understanding and expectation prior to commencement of treatment	1	5	-	-
9. provide after care advice and recommendations to the client	1	5	-	-
10. record the client and treatment details accurately and store information securely in line with the organization's policies.	1	5	-	-
11. identify the structure and functions of the Skin and Hair	1	6	-	-
12. identify the diseases and disorders of the Skin and Hair	1	6	-	-
13. determine the nature of ageing.	1	6	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022**

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
14. identify the causes and effects of ageing of the skin	1	6	-	-
15. identify the causes and effects of degenerative disorders as a result of the ageing process.	1	6	-	-
16. determine how beauty therapy treatments and products may delay the ageing process.	1	6	-	-
<b>NOS Total</b>	<b>16</b>	<b>84</b>	<b>-</b>	<b>-</b>

## NSQC QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Consult &amp; perform skin rejuvenation services by using peels/micro-dermabrasion/laser appliances</i>	20	80	-	-
1. adhere to the health and safety standards laid out by the manufacturer and organization	1	4	-	-
2. ask questions to the client related to skin, hair and recent medical history to confirm and assure that service can be conducted and need not to be rescheduled on efficacy or safety grounds	1	4	-	-
3. position self and client throughout treatment to ensure privacy, comfort and wellbeing	1	2	-	-
4. use suitable consultation techniques to identify treatment objectives such as: informing customer about the service, its benefits, number of sessions required and what customer will feel during the service/ treatment like cold, warmth etc. on the treatment area	2	6	-	-
5. perform and adapt the therapy using materials, equipment and techniques correctly and safely to meet the needs of the client	2	6	-	-
6. clean the treatment area with product provided by the organization/ salon/ clinic such as: dry the area, mark the area to be lased with white pencil and area which doesn't have hair or does not need laser should be marked	2	2	-	-
7. analyze skin type and hair type to assess the energy and other machine settings and get it confirmed by the medical expert	2	4	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022**

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
8. operate with the machine effortlessly which includes, switching it ON and OFF, sanitizing it, machine settings, handling the handpiece while delivering the shots and maintenance at the end of the day as per the requirement	2	6	-	-
9. perform pre-cooling of the treatment area with cool gel/ cold compress/ cooling device	2	6	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022**

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
10. ensure that overlap of the shots are as per the type of laser light used, to assure expected result and safety i.e. NO excessive overlap and NO gaps	2	6	-	-
11. provide cooling in the treated area with cold compress or cooling device to alleviate the discomfort of the client	2	6	-	-
12. remove the Vaseline/wet cotton swab and clean the skin post-procedure to ensure it is clean and adequately protected by the application of moisturizer/ sunscreen	2	6	-	-
13. complete the treatment/ service according to the standard operating procedure in the allocated time period	1	2	-	-
14. check the clients comfort and wellbeing throughout the service and take advice from the expert when needed and execute accordingly to ensure the same	1	2	-	-
15. record details of the Treatment/ Service accurately as per the Organization policy and procedure	1	2	-	-
16. keep Customer and his/ her service information discreet as per the policy	1	2	-	-
17. reassure the client with necessary information and positive comments as required	1	2	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC Meeting – NCVET – 24<sup>th</sup> February 2022**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
18. provide specific after-process advice to the client such as: homecare, recommendation for product use	2	4	-	-
<b>NOS Total</b>	<b>28</b>	<b>72</b>	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Consult &amp; perform acne treatments using peels/ high frequency/laser</i>	20	80	-	-
1. adhere to the health and safety standards laid out by the manufacturer and organization	1	4	-	-
2. ask questions to the client related to skin, hair and recent medical history to confirm and assure that service can be conducted and need not to be rescheduled on efficacy or safety grounds	1	4	-	-
3. position self and client throughout treatment to ensure privacy, comfort and wellbeing	1	2	-	-
4. use suitable consultation techniques to identify treatment objectives such as: informing customer about the service, its benefits, number of sessions required and what customer will feel during the service/ treatment like cold, warmth etc. on the treatment area	2	6	-	-
5. perform and adapt the therapy using materials, equipment and techniques correctly and safely to meet the needs of the client	2	6	-	-
6. clean the treatment area with product provided by the organization/ salon/ clinic such as: dry the area, mark the area to be lasered with white pencil and area which doesn't have hair or does not need laser should be marked	2	2	-	-
7. analyze skin type and hair type to assess the energy and other machine settings and get it confirmed by the medical expert	2	4	-	-



**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
<b>8.</b> operate with the machine effortlessly which includes, switching it ON and OFF, sanitizing it, machine settings, handling the handpiece while delivering the shots and maintenance at the end of the day as per the requirement	2	6	-	-
<b>9.</b> perform pre-cooling of the treatment area with cool gel/ cold compress/ cooling device	2	6	-	-
<b>10.</b> ensure that overlap of the shots are as per the type of laser light used, to assure expected result and safety i.e. NO excessive overlap and NO gaps	2	6	-	-
<b>11.</b> provide cooling in the treated area with cold compress or cooling device to alleviate the discomfort of the client	2	6	-	-
<b>12.</b> remove the Vaseline/wet cotton swab and clean the skin post-procedure to ensure it is clean and adequately protected by the application of moisturizer/ sunscreen	2	6	-	-
<b>13.</b> complete the treatment/ service according to the standard operating procedure in the allocated time period	1	2	-	-
<b>14.</b> check the clients comfort and wellbeing throughout the service and take advice from the expert when needed and execute accordingly to ensure the same	1	2	-	-
<b>15.</b> record details of the Treatment/ Service accurately as per the Organization policy and procedure	1	2	-	-
<b>19.</b> keep Customer and his/ her service information discreet as per the policy	1	2	-	-
<b>20.</b> reassure the client with necessary information and positive comments as required	1	2	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
21. provide specific after-process advice to the client such as: homecare, recommendation for product use	2	4	-	-
<b>NOS Total</b>	<b>28</b>	<b>72</b>	<b>-</b>	<b>-</b>

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Consult &amp; provide anti-pigmentation services by using superficial peels/dermabrasion</i>	20	80	-	-
1. adhere to the health and safety standards laid out by the manufacturer and organization	1	4	-	-
2. ask questions to the client related to skin, hair and recent medical history to confirm and assure that service can be conducted and need not to be rescheduled on efficacy or safety grounds	1	4	-	-
3. position self and client throughout treatment to ensure privacy, comfort and wellbeing	1	2	-	-
4. use suitable consultation techniques to identify treatment objectives such as: informing customer about the service, its benefits, number of sessions required and what customer will feel during the service/ treatment like cold, warmth etc. on the treatment area	2	6	-	-
5. perform and adapt the therapy using materials, equipment and techniques correctly and safely to meet the needs of the client	2	6	-	-
6. clean the treatment area with product provided by the organization/ salon/ clinic such as: dry the area, mark the area to be laser with white pencil and area which doesn't have hair or does not need laser should be marked	2	2	-	-
7. analyze skin type and hair type to assess the energy and other machine settings and get it confirmed by the medical expert	2	4	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
8. operate with the machine effortlessly which includes, switching it ON and OFF, sanitizing it, machine settings, handling the handpiece while delivering the shots and maintenance at the end of the day as per the requirement	2	6	-	-
9. perform pre-cooling of the treatment area with cool gel/ cold compress/ cooling device	2	6	-	-
10. ensure that overlap of the shots are as per the type of laser light used, to assure expected result and safety i.e. NO excessive overlap and NO gaps	2	6	-	-
11. provide cooling in the treated area with cold compress or cooling device to alleviate the discomfort of the client	2	6	-	-
12. remove the Vaseline/wet cotton swab and clean the skin post-procedure to ensure it is clean and adequately protected by the application of moisturizer/ sunscreen	2	6	-	-
13. complete the treatment/ service according to the standard operating procedure in the allocated time period	1	2	-	-
14. check the clients comfort and wellbeing throughout the service and take advice from the expert when needed and execute accordingly to ensure the same	1	2	-	-
15. record details of the Treatment/ Service accurately as per the Organization policy and procedure	1	2	-	-
22. keep Customer and his/ her service information discreet as per the policy	1	2	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
<b>23.</b> reassure the client with necessary information and positive comments as required	1	2	-	-
<b>24.</b> provide specific after-process advice to the client such as: homecare, recommendation for product use	2	4	-	-
<b>NOS Total</b>	<b>28</b>	<b>72</b>	-	-

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Maintain health and safety of the work area</i>	33	67	-	-
PC1. ensure proper supply of Personal Protective Equipment such as tissues, antibacterial soaps, alcohol-based hand cleansers, triple layered surgical face masks, gloves, etc. for the employees and clientele	3	7	-	-
PC2. ensure maintaining basic hygiene and keep proper distance between the clientele to avoid any kind of cross infection, basic hygiene such as wearing disposable N-95/ triple layered surgical face mask, gloves, apron, washing/ sanitizing hands & taking bath at regular intervals, etc.	3	6	-	-
PC3. set up and position oneself, equipment, chemicals, products and tools in the work area to meet legal, hygiene and safety requirements; such as using electrical equipment safely during treatments	3	6	-	-
PC4. clean and sterilize all tools and equipment before and after use	3	6	-	-
PC5. maintain one's posture and position to minimize fatigue, risk of injury and chances of cross infection	3	6	-	-
PC6. dispose waste materials in accordance to the industry accepted standards	3	6	-	-
PC7. maintain first aid kit and keep oneself updated on the first aid procedures; such as required in emergency situations	3	6	-	-
PC8. identify and document potential risks and hazards in the workplace; such as fire emergency	3	6	-	-
PC9. accurately maintain accident reports	3	6	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
PC10. report health and safety risks/ hazards to concerned personnel	3	6		
PC11. use tools, equipment, chemicals and products in accordance with the guidelines and manufacturers' instructions	3	6		
<b>NOS Total</b>	<b>33</b>	<b>67</b>	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Create Positive Impression at the workplace</i>	<b>36</b>	<b>64</b>		
<i>Appearance and Behavior</i>	<b>8</b>	<b>14</b>	-	-
PC1. ensure maintaining good health and personal hygiene such as sanitized hands, neatly tied and covered hair, clean nails, etc.	2	4	-	-
PC2. meet the organization's standards of grooming (courtesy, behavior and efficiency) such as engaging with clients with no gender stereotyping, positioning self and client in a manner, to ensure privacy, comfort and well-being of all the genders throughout the services, etc.	2	4	-	-
PC3. stay free from intoxicants while on duty	2	2	-	-
PC4. wear and carry organization's uniform and accessories correctly and smartly by sanitizing it in hot water with detergent and bleach	2	4	-	-
<i>Task execution as per organization's standards</i>	<b>10</b>	<b>18</b>	-	-
PC5. take appropriate and approved actions in line with instructions and guidelines	2	3	-	-
PC6. participate in workplace activities as a part of the larger team	2	4	-	-
PC7. report to supervisor immediately in case there are any work issues	2	3	-	-



**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
PC8. use appropriate language, tone and gestures while interacting with guests from different cultural and religious backgrounds, age, disabilities and gender	4	4	-	-
PC9. improve upon existing techniques of services by updating skills, such as, learning about digital technologies (by using digital platform for booking an appointment, making bills & payments, collecting feedback); financial literacy (opening savings bank accounts, linking Aadhaar card to bank account, using various e-commerce platforms); self-ownership, etc.	2	4	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
<i>Communication and Information record</i>	<b>18</b>	<b>32</b>	-	-
PC10. communicate procedure related information to guests based on the sectors code of practices and organizations procedures/ guidelines	2	5	-	-
PC11. communicate role related information to stakeholders in a polite manner and resolve queries, if any	2	3	-	-
PC12. assist and guide guests to services or products based on their needs	2	4	-	-
PC13. report and record instances of aggressive/ unruly behavior and seek assistance	2	3	-	-
PC14. use communication equipment (phone, email etc.) as mandated by the organization	2	3	-	-
PC15. carry out routine documentation (such as recording details related to employee's tasks, services taken and feedback given by clients) legibly and accurately in the desired format	2	3	-	-
PC16. maintain confidentiality of information, as required, in the role	2	4	-	-
PC17. communicate the internalization of gender & its concepts at work place	2	4	-	-

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
PC18. conduct various workshops for the employees at workplace; using range of technologies that aid PwDs at the workplace, etc.	2	4	-	-
<b>NOS Total</b>	<b>36</b>	<b>64</b>	<b>-</b>	<b>-</b>

**Means of assessment 1**

Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.

The assessment for the theory part will be based on knowledge bank of questions created by the SSC.

Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training centre (as per assessment criteria below.)

Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training centre based on this criteria.

**Means of assessment 2**

Add boxes as required.

**Pass/Fail**

To pass the Qualification Pack, every trainee should score a minimum of 70% in aggregate. In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack.

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

### SECTION 2

#### 25. EVIDENCE OF LEVEL OPTION A

Title/Name of qualification/component: Enter the title here			Level: Add level number
NSQF Domain	Outcomes of the Qualification/Component	How the outcomes relates to the NSQF level descriptors	NSQF Level
Process			
Professional knowledge			
Professional skill			
Core skill			
Responsibility			

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

### OPTION B

Title/Name of qualification/component: Aesthetic Skin Technician			Level: 4
NSQF Domain	Key requirements of the job role	How the job role relates to the NSQF level descriptors	NSQF Level
Process	<p><b><u>Work in familiar, predictable, routine, situation of clear choice:</u></b></p> <ul style="list-style-type: none"> <li>• identify and select suitable equipment and products required for the respective services</li> <li>• perform and adapt the procedure using materials, equipment and techniques correctly and safely to meet the needs of the client</li> <li>• ask relevant questions to consult with the client to identify the condition, provide suitable services and apply relevant procedures</li> <li>• carry out the procedure using methods that minimise risk of cross infection</li> <li>• identify contra-indications if any that restrict the services or products sought by the customer</li> <li>• select styling products, tools and equipment based on the results of client consultation and hair analysis</li> </ul>	<p><b>Aesthetic Skin Technician</b> works in familiar, predictable, routine, situation of clear choice like identifying and selecting suitable equipment and products required for the respective services; perform and adapt the procedure using materials, equipment and techniques correctly and safely to meet the needs of the client; perform various techniques to achieve the desired look; ask relevant questions to consult with the client to identify the problem; provide suitable services and apply relevant procedures; select and prepare products, tools and equipment that are suitable for the client's condition; carry out the procedure using methods that minimise risk of cross infection; identify contra-indications if any that restrict the services or products sought by the customer; apply suitable pressure on the pressure points as per requirement taking care of client comfort; select styling products, tools and equipment based on the results of client consultation and hair analysis; select the correct cutting tool to</p>	4

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

	<ul style="list-style-type: none"><li>• select the correct cutting tool to achieve the desired look</li><li>• perform various sectioning techniques to carry out the desired haircut</li><li>• achieve even balance and weight distribution by checking time to time and adjusting the cutting technique accordingly</li></ul>	<p>achieve the desired look; perform various sectioning techniques to carry out the desired haircut; and achieve even balance and weight distribution by checking time to time and adjusting the cutting technique accordingly</p> <p>Hence NSQF Level is 4</p>	
--	--	---	--

# NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

Title/Name of qualification/component: Aesthetic Skin Technician			Level: 4
NSQF Domain	Key requirements of the job role	How the job role relates to the NSQF level descriptors	NSQF Level
Professional knowledge	<p><b><u>Factual knowledge of field of knowledge or study:</u></b></p> <ul style="list-style-type: none"> <li>• applicable legislation relating to the workplace</li> <li>• environmental conditions required and expected for carrying out services</li> <li>• factor impacting clients' comfort throughout the drying process</li> <li>• basic anatomical structure of the hair and principles of hair growth</li> <li>• structure of the skin</li> <li>• types of skin</li> <li>• blow-drying tools and equipment</li> <li>• contra-indications and respective necessary action</li> <li>• safety considerations for shampooing and conditioning of hair</li> </ul> <p><b><u>Principles, processes and general concepts, in a field of work or study</u></b></p> <ul style="list-style-type: none"> <li>• foundational principles and recommendations for blow drying to minimize damage, achieve objective and safe operation</li> </ul>	<p>As mentioned in the various knowledge and understanding criteria mentioned in the previous cell, the Aesthetic Skin Technician requires factual knowledge of field of knowledge or study like applicable legislation relating to the workplace; environmental conditions required and expected for carrying out services; factor impacting clients' comfort throughout the drying process; basic anatomical structure of the skin and principles of hair growth; classification of skin; blow-drying tools, equipment, technique and products, contra-indications and respective necessary action; safety considerations for shampooing and conditioning of hair; tools and equipment and their operations in manicure &amp; pedicure, safety precautions, cleaning and maintenance procedures; hair spa and facial massage techniques and equipment; and make-up procedures.</p> <p>Hence it qualifies for NSQF Level 5.</p>	4



## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

	<ul style="list-style-type: none"> <li>• difference between disinfecting and sterilising</li> <li>• importance of using products economically and storing products correctly to minimize wastage</li> <li>• customer service principles including privacy and protection to modesty of the customers</li> <li>• importance of using products economically and as per manufacturer's instructions</li> </ul>		
Professional skill	<b><u>Recall and demonstrate practical skill, routine and repetitive in narrow range of application, using appropriate rule and tool, using quality concepts:</u></b>	As mentioned in the various performance criteria mentioned in the previous cell, the Aesthetic Skin Technician is able to recall and demonstrate practical skill,	4

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

Title/Name of qualification/component: Aesthetic Skin Technician			Level: 4
NSQF Domain	Key requirements of the job role	How the job role relates to the NSQF level descriptors	NSQF Level
	<ul style="list-style-type: none"><li>• identify and select suitable equipment and products required for the respective services</li><li>• perform and adapt the procedure using materials, equipment and techniques correctly and safely to meet the needs of the client</li><li>• perform various techniques to achieve the desired look</li><li>• ask relevant questions to consult with the client to identify the condition, provide suitable services and apply relevant procedures</li><li>• select and prepare products, tools and equipment that are suitable for the client's condition</li><li>• carry out the procedure using methods that minimise risk of cross infection</li><li>• identify contra-indications if any that restrict the services or products sought by the customer</li><li>• apply suitable pressure on the marma pressure points as per requirement taking care of client comfort</li></ul>	<p>routine and repetitive in narrow range of application, using appropriate rule and tool, using quality concepts like identify and select suitable equipment and products required for the respective services; perform and adapt the procedure using materials, equipment and techniques correctly and safely to meet the needs of the client; perform various techniques to achieve the desired look; ask relevant questions to consult with the client to identify the condition; provide suitable services and apply relevant procedures; select and prepare products, tools and equipment that are suitable for the client's condition; carry out the procedure using methods that minimise risk of cross infection; and identify contra-indications if any that restrict the services or products sought by the customer</p> <p>Hence NSQF Level is 4</p>	

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

	<ul style="list-style-type: none"> <li>select styling products, tools and equipment based on the results of client consultation and analysis</li> <li>select the correct cutting tool to achieve the desired look</li> </ul>		
Core skill	<p><b><u>Language to communicate written or oral, with required clarity, skill to basic arithmetic and algebraic principles, basic understanding of social political and natural environment:</u></b></p> <ul style="list-style-type: none"> <li>read about new products and services with</li> </ul>	As mentioned in the various performance criteria & knowledge criteria mentioned in the remaining points in the previous cell, the Aesthetic Skin Technician is able to use language to communicate written or oral, with required clarity, and requires a basic understanding of	4

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

Title/Name of qualification/component: Aesthetic Skin Technician			Level: 4
NSQF Domain	Key requirements of the job role	How the job role relates to the NSQF level descriptors	NSQF Level
	<p>reference to the organization and also from external forums such as websites and blogs</p> <ul style="list-style-type: none"><li>• keep abreast with the latest knowledge by reading brochures, pamphlets, and product information sheets</li><li>• reading and writing comprehension to understand, communicate and maintain processes, techniques, records, policies and procedures</li><li>• discuss task lists, schedules, and work-loads with co-workers</li><li>• question customers/ clients appropriately in order to understand the nature of the problem and make a diagnosis</li><li>• give clear instructions to customers/ clients</li><li>• keep customers/ clients informed about progress</li><li>• avoid using jargon, slang or acronyms when communicating with a customer/ client, unless it is required</li><li>• manner and tone, professional, supportive, respectful, sensitive to client</li><li>• speak clearly and precisely in a courteous</li></ul>	<p>social political and natural environment like read about new products and services with reference to the organization; keep abreast with the latest knowledge by reading brochures, pamphlets, and product information sheets; reading and writing comprehension to understand, communicate and maintain processes, techniques, records, policies and procedures; discuss task lists, schedules, and work-loads with co-workers; question customers/ clients appropriately in order to understand the nature of the problem and make a diagnosis; give clear instructions to customers/ clients; and keep customers/ clients informed about progress</p> <p>Hence NSQF Level is 4</p>	

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

	<p>manner and develop a professional relationship with the client</p> <ul style="list-style-type: none"><li>• understand the directives passed down by supervisors</li><li>• ability to listen and understand the local language in dealing with clients and maintain client confidentiality</li><li>ask relevant questions to consult with the client to identify the condition of the hair and scalp, provide suitable services and apply relevant procedures</li><li>• ask relevant and effective questions to check and establish the client's understanding and expectation prior to commencement of the procedure and clarify doubts, if any including with guardians/parents for minors</li><li>• ask questions to check with the client their satisfaction with the finished result</li><li>• thank customer for feedback post-service, where customer is not satisfied with service take actions to resolve matter to customer satisfaction or apologise for the same and refer to supervisor</li><li>• communicate procedure related information to clients based on the sector's code of practices and organisation's procedures/ guidelines</li></ul>	
--	---	--

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

	<ul style="list-style-type: none"><li>• communicate role related information to stakeholders in a polite manner and resolve queries, if any</li><li>• assist and guide clients to services or products based on their needs</li><li>• report and record instances of aggressive/ unruly behavior and seek assistance</li><li>• use communication equipment (phone, email etc.) as mandated by your organization</li><li>• carry out routine documentation legibly and accurately in the desired format</li><li>• file routine reports and feedback</li><li>• maintain confidentiality of information, as required, in the role</li></ul>		
--	--	--	--

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

Title/Name of qualification/component: Aesthetic Skin Technician			Level: 4
NSQF Domain	Key requirements of the job role	How the job role relates to the NSQF level descriptors	NSQF Level
Responsibility	<p><b><u>Responsibility for own work and learning:</u></b></p> <ul style="list-style-type: none"> <li>• follow principles, while carrying out the procedure for safety, minimising damage and achieving the desired look</li> <li>• check the client's comfort and wellbeing throughout the service and adapt procedures to ensure the same, reassure the client with necessary information and positive comments as required</li> <li>• complete the procedure to the satisfaction of the client in a commercially acceptable time and as per organisational standards</li> <li>• provide specific after-procedure, homecare advice and recommendations for product use and further services to the client</li> <li>• perform and adapt the procedure using materials, equipment and techniques correctly and safely to meet the needs of the client</li> <li>• apply products for moisturising and styling, if required and maintain a regular check to minimise the risk of damage</li> <li>• complete the procedure to the satisfaction</li> </ul>	<p>As mentioned in the various performance criteria mentioned in the previous cell, the Aesthetic Skin Technician demonstrates responsibility for own work and learning like check the client's comfort and wellbeing throughout the service and adapt procedures to ensure the same, reassure the client with necessary information and positive comments as required; complete the procedure to the satisfaction of the client in a commercially acceptable time and as per organisational standards; provide specific after-procedure, homecare advice and recommendations for product use and further services to the client; perform and adapt the procedure using materials, equipment and techniques correctly and safely to meet the needs of the client; apply products for moisturising and styling, if required and maintain a regular check to minimise the risk of damage; complete the procedure to the satisfaction of the client in a commercially acceptable time and as per organisational standards; select and prepare products, tools and equipment that are suitable for the client's condition; promptly refer problems that cannot</p>	4

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

	<p>of the client in a commercially acceptable time and as per organisational standards</p> <ul style="list-style-type: none"><li>• select and prepare products, tools and equipment that are suitable for the client's condition</li><li>• promptly refer problems that cannot be solved to the relevant person/ senior Aesthetic Skin Technician for action</li><li>• ask questions to check with the client their satisfaction with the finished result</li><li>• ask questions to check with the client their satisfaction with the finished result</li></ul>	<p>be solved to the relevant person/ senior Aesthetic Skin Technician for action; and ask questions to check with the client satisfaction with the finished result.</p> <p>Hence it follows NSQF Level 4 descriptors</p>	
--	--	--	--



**SECTION 3**

**EVIDENCE OF**

**NEED**

26	<b>What evidence is there that the qualification is needed? What is the estimated uptake of this qualification and what is the basis of this estimate?</b>		
	<b>Basis</b>	<b>In case of SSC</b>	<b>In case of other Awarding Bodies (Institutes under Central Ministries and states departments)</b>
	<p>Need of the qualification Please refer to the attached list of job roles and occupations as per the attachment and their career paths as per Annexure 1, which have been derived through extensive industry interactions facilitated from four workshops, and site visits conducted and interaction with representatives from different organizations all over the country. Research was conducted in the Beauty &amp; Wellness sector to capture revenue and manpower requirement estimates till 2022. The research provides the data that the discussed</p>	<p>B&amp;WSSC undertook market study and will enclose demand forecast for the proposed job role both on short-term and long-term basis to substantiate the requirement of the Qualification proposed. B&amp;WSSC can produce the data from primary or authorized secondary sources as well.</p>	<p>The Submitting Body would produce any reputable and reliable research reports, such as labour market information reports; occupational mapping or similar research carried out by Ministry/State/Any other authentic source forecasting the demand for the proposed qualification</p>

## NSQF QUALIFICATION FILE

Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

	qualification is one of the critical roles in the sector. The details of statistics and research analysis are provided separately as a research analysis report.		
	Industry Relevance	B&WSSC undertook validation of the job roles with actual end-user industry where such employment is going to be generated and absorbed instead of generic validation of industry. B&WSSC will submit the endorsements from users/intended users of the qualification clearly supporting or otherwise the need for trained people against specific job role. (The industry validation format had been used)	The Submitting Body would submit the list of industry participation while preparation of the curriculum/ course content of the qualifications. These could include minutes of the meeting/ reports of these consultations

	<p>Usage of the qualification</p>	<p>The SSC would submit details of the employment generated (wherever applicable) and realised by virtue of training in the Qualifications of the sector earlier submitted for NSQF alignment.</p> <p>B&amp;WSSC is an unorganized sector, hence case studies/ evidences will be given.</p>	<p>The submitting body would submit the details of trained and placed data in the proposed qualification (if an existing qualification is being proposed for NSQF alignment)</p> <p>Information about the success of the qualification should be given (eg. uptake figures, examples of use in recruitment and placement rates (if known) should be given. However, many of the bodies that do not have placement tracking mechanism established in place would provide necessary endorsements by the state/ ministry stating that a tracking mechanism would be institutionalized and placement records shall be provided annually or later, depending on length of qualification.</p>
	<p>Estimated uptake</p>	<p>The market size of beauty sector is INR 26494 crores in 2017 and is growing at a rate of 15-20 %.</p>	<p>The Submitting Body should submit the estimated uptake by reflecting the number of the takers for this qualification for at least two years from submission of the qualification</p>

**NSQF QUALIFICATION FILE****Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022**

		The employment in beauty sector is expected to grow at a CAGR of 20 per cent, with 23 per cent in organized and 15 percent in unorganized segments.	
--	--	---	--

27	<p><b>Recommendation from the concerned Line Ministry of the Government/Regulatory Body. To be supported by documentary evidences</b></p> <p>N/A</p>
28	<p><b>What steps were taken to ensure that the qualification(s) does (do) not duplicate already existing or planned qualifications in the NSQF? Give justification for presenting a duplicate qualification</b></p> <p>Under NCVET, there is no other similar STT course.</p>
29	<p><b>What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated? Specify the review process here</b></p> <p>The comments, feedback and suggestions were collected through interaction with industry experts. The same will be compiled and justifiable changes will be incorporated in the next/updated version of the QP. This QP is set to be revised before 01/08/2024.</p>

Please attach most relevant and recent documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

#### **SECTION 4**

#### **EVIDENCE OF PROGRESSION**

30	<p><b>What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector?</b></p> <p><b><i>Show the career map here to reflect the clear progression</i></b></p> <ol style="list-style-type: none"> <li>1. Discussing the growth trajectory within each occupation after studying organisational charts of various industry players across small, medium and large-scale organizations.</li> <li>2. Exploring various lateral career opportunities for the discussed qualification</li> <li>3. Ensuring that there is a clear role up in terms of performance criteria qualification experience and skill requirement from lower NSQF Level to higher levels in the hierarchy.</li> </ol> <p>Please refer to attached career path as per annexure 1 which clearly defines the career path.</p>
----	--

## NSQF QUALIFICATION FILE

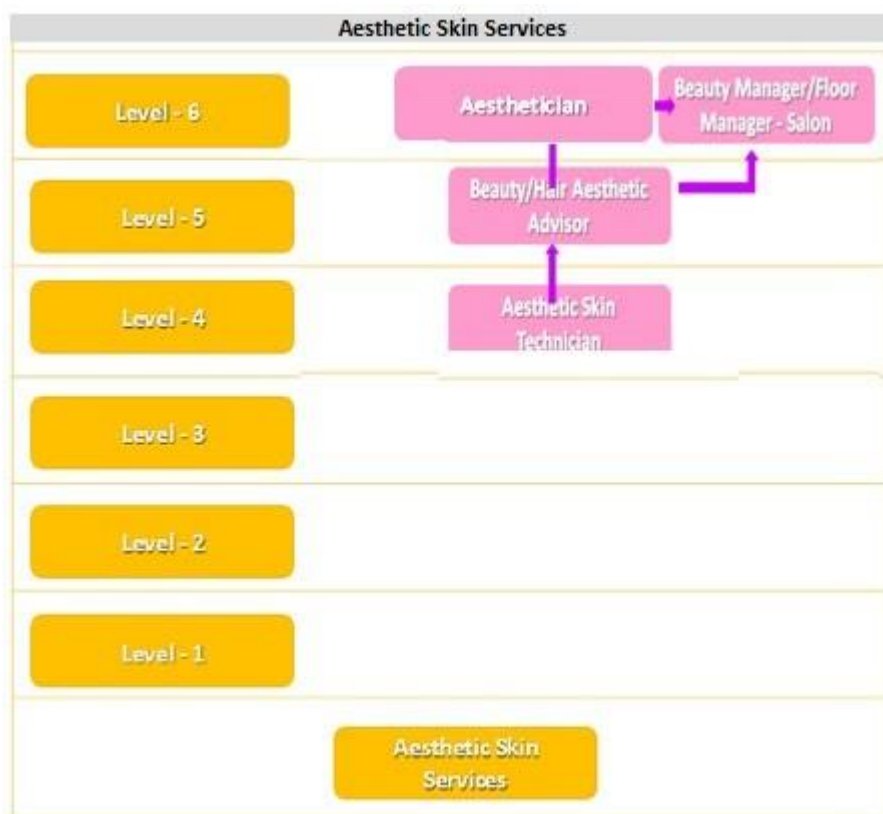
Approved in 16<sup>th</sup> NSQC – NCVET – 24<sup>th</sup> February 2022

Please attach most relevant and recent documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

1. Career Map of Aesthetic Skin Technician - Annexure 1
2. QP BWS/Q0504 - Annexure 2

### Annexure 1: Career Map



### Annexure 2: QP BWS/Q0504

*This publication has been produced with the assistance of the European Union. The contents are the sole responsibility of the EU Skills Development Project and can in no way be taken to reflect the views of the European Union.*