

Model Curriculum

QP Name: Assistant Tattoo Artist

QP Code: BWS/Q0702

QP Version: 3.0

NSQF Level: 3

Model Curriculum Version: 3.0

Beauty & Wellness Sector Skill Council

Office no. - UG-5B, Upper Ground Floor, Himalaya House-23, Kasturba Gandhi Marg, Connaught Place,
Delhi-110001

Table of Contents

Training Parameters	3
Program Overview	5
Training Outcomes	5
Compulsory Modules	5
Introduction.....	7
Module 1: Prepare and maintain work area.....	8
Module 2: Apply permanent markings and images.....	9
Module 3: Maintain health and safety at the workplace	10
Module 4: Create a positive impression at the workplace	11
Module 5: Employability Skills (60 Hours).....	12
Module 6: On-the-Job Training.....	19
Annexure	20
Trainer Requirements	20
Assessor Requirements	21
Assessment Strategy.....	22
Glossary	25
Acronyms and Abbreviations	25

Training Parameters

Sector	Beauty & Wellness
Sub-Sector	Beauty & Salons
Occupation	Tattoo Services
Country	India
NSQF Level	3
Aligned to NCO/ISCO/ISIC Code	NCO-2015/3435.0100
Minimum Educational Qualification and Experience	<p>Grade 10 pass OR Grade 8 pass with two year of (NTC/ NAC) after 8th OR 9th grade pass with 1.5 year relevant experience OR 8th grade pass with 3 year relevant experience OR Previous relevant Qualification of NSQF Level 2.5 with 1.5 years relevant experience OR Previous relevant Qualification of NSQF Level 2 with 3 years relevant experience</p>
Pre-Requisite License or Training	NA
Minimum Job Entry Age	16 Years
Last Reviewed On	27/7/2024
Next Review Date	27/7/2027
NSQC Approval Date	27/7/2027
QP Version	3.0
Model Curriculum Creation Date	27/7/2024
Model Curriculum Valid Up to Date	27/7/2027
Model Curriculum Version	2.0

Minimum Duration of the Course	360 hrs.
Maximum Duration of the Course	360 hrs.

Program Overview

This section summarizes the end objectives of the program along with its duration.

Training Outcomes

At the end of the program, the learner will be able to:

Explain the objectives of the program

- Explain the job role of an Assistant Tattoo Artist
- Carryout permanent markings and images
- Carry out preparation and maintenance of work area
- Describe the application of health and safety practices at the workplace
- Describe the importance of personal hygiene and grooming while executing task
- Discuss the importance of employability skills

Compulsory Modules

The table lists the modules, their duration and mode of delivery

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job Training Duration (Mandatory)	On-the-Job Training Duration (Recommended)	Total Duration
Introduction	30:00	00:00	00:00	00:00	30:00
BWS/N9001,v4.0: Prepare and maintain work area	30:00	30:00	00:00	00:00	60:00
Module 1: Prepare and maintain work area	30:00	30:00	00:00	00:00	60:00
BWS/N0702,v2.0: Apply permanent markings and images	30:00	45:00	45:00	00:00	120:00
Module 2: Apply permanent markings and images	30:00	45:00	45:00	00:00	120:00
BWS/N9002,v4.0: Maintain health and	30:00	30:00	00:00	00:00	60:00

safety at the workplace					
Module 3: Maintain health and safety at the workplace	30:00	30:00	00:00	00:00	60:00
BWS/N9003,v4.0: Create a positive impression at the workplace	15:00	15:00	00:00	00:00	30:00
Module 4: Create a positive impression at the workplace	15:00	15:00	00:00	00:00	30:00
DGT/VSQ/N0102: Employability Skills,v1	24:00	36:00	00:00	00:00	60:00
Introduction to Employability Skills	1:00	1:00	00:00	00:00	2:00
Constitutional values - Citizenship	0.5:00	1:00	00:00	00:00	1.5:00
Becoming a Professional in the 21st Century	1:00	1.5:00	00:00	00:00	2.5:00
Basic English Skills	3.5:00	6:00	00:00	00:00	9.5:00
Career Development & Goal Setting	1:00	1:00	00:00	00:00	2:00
Communication Skills	2:00	3:00	00:00	00:00	5:00
Diversity & Inclusion	1:00	1.5:00	00:00	00:00	2.5:00
Financial and Legal Literacy	2:00	3:00	00:00	00:00	5:00
Essential Digital Skills	4:00	6:00	00:00	00:00	10:00
Entrepreneurship	3:00	4:00	00:00	00:00	7:00
Customer Service	2:00	3:00	00:00	00:00	5:00
Duration	159:00	156:00	45:00	00:00	360:00

Module Details

Introduction

Mapped to Introduction Module

Terminal Outcomes:

- Explain the objectives of the program
- List the job role and career opportunities of an Assistant Tattoo Artist

<i>Duration: 30:00 hrs</i>	<i>Duration: 00:00 hrs</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • Elucidate the job role of an Assistant Tattoo Artist • List the job role and career opportunities of an Assistant Tattoo Artist 	
Classroom Aids:	
Data projector, laptop, computer, speaker, projection screen, whiteboard and whiteboard makers, duster, note book pen, pencil	
Tools, Equipment and Other Requirements	
Basic Stationery, etc.	

Module 1: Prepare and maintain work area

Mapped to prepare and maintain work area, BWS/N9002,V4.0

Terminal Outcomes:

- Carry out preparation and maintenance of the work area

<i>Duration: 30:00</i>	<i>Duration: 30:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> Discuss the significance of maintaining hygienic, safe, disinfected and suitable ambient conditions Tattoo making. Identify and prepare equipment & products required for the process Discuss the instructions required in preparing a sterilization solution as per organizational standards using approved products and as per manufacturer's and checking leakages Identify the need of segregating recyclable, non-recyclable and hazardous waste generated in a separate bin Prepare reports of materials and equipment securely in line with the organizational policies Conduct employee awareness program; such as for COVID-19 by displaying posters/signage promoting regular hand-washing and respiratory hygiene on the premises 	<ul style="list-style-type: none"> Demonstrate sanitizing of the area and wearing safety gears. Assemble suitable equipment and prepare products required for the treatment Assemble the products in the trolley for the treatment after sterilizing them Demonstrate disposal of waste in the designated area at work place; waste materials such as disposable triple-layered surgical face masks, disposable gloves, etc. Practice to store records, materials and equipment securely Demonstrate health and safety standards laid out by the manufacturer and salon Apply digital mode of payment to lessen any kind of cross infection; digital mode such as the use of debit/credit cards, internet banking, mobile wallets, digital payment apps, etc.
Classroom Aids:	
Data projector,laptop, computer,speaker, projection screen, whiteboard and whiteboard makers, duster,note book pen,pencil. Single Use Markers and Stencils, transfer paper or markers to draw the design	
Tools, Equipment and Other Requirements	
Gloves and Hand Washing, Ink, The Machine's Cord, Paper Towel, Ultrasonic Cleaner, Autoclave, Sterile gauzes and bandages, Needle bar setups, liner tubes, Shader tubes, Vinyl gloves (avoid latex),Needle, ultrasonic,needle, green cleaning soap,plastic cup, spray bottle, Ink, plastic wrap, etc.	

Module 2: Apply permanent markings and images

Mapped to apply permanent markings and images, BWS/N0702,V2.0

Terminal Outcomes:

- Carryout permanent markings and images

<i>Duration: 30:00</i>	<i>Duration:45:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • Discuss the health and safety standards laid out by the manufacturer. • Identify and evaluate the client for any condition that causes issues when a tattoo is healing, such as diabetes, anemia, or an immune deficiency disease. • List the options and details related to the tattoo such as placement, size, colour and estimated price of tattoo • Explain the importance of cleaning the client's skin and carrying out a skin sensitivity test • Describe the proper procedure using materials, equipment and techniques correctly and safely • Ensure satisfaction of the client in a stipulated time • Describe how to maintain procedure record accurately and store information securely 	<ul style="list-style-type: none"> • Evaluate the client for any condition that causes issues when a tattoo is healing, such as diabetes, anemia, or an immune deficiency disease • Demonstrate the options and details related to the tattoo such as placement, size, colour and estimated price of tattoo • Demonstrate how to make a traced outline for the tattoo based on the shape of the body part receiving the tattoo • Analyze the client's understanding and expectation prior to commencement of design application. • Perform sensitivity test • Demonstrate proper use of electric needle and indelible ink to draw tattoo on specified part of client's body • Apply shade on the skin starting from the darkest to the lighter zones • Perform proper procedure using materials, equipment and techniques correctly and safely • Practice applying antiseptic cream and a bandage tattoo upon completion • Prepare procedure record accurately and store information securely
Classroom Aids:	
Charts, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
Manicure Chair, Manicure stool, Sterilizer Bowls, Manicure brush,Dust bin, Single Use Markers and Stencils, transfer paper or markers to draw the design,Gloves and Hand Washing, Ink, The Machine's Cord,Paper Towel, Ultrasonic Cleaner,Autoclave, Sterile gauzes and bandages, Needle bar setups, liner tubes, Shader tubes, Vinyl gloves (avoid latex),Needle,	

ultrasonic, needle, green cleaning soap, plastic cup, spray bottle, Ink, plastic wrap, etc.	
---	--

Module 3: Maintain health and safety at workplace

Mapped to maintain health and safety at workplace, BWS/N9002,V4.0

Terminal Outcomes:

- Describe the application of health and safety practices at the workplace

<i>Duration: 30:00</i>	<i>Duration: 30:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> State the significance of personal protective equipment (PPE) & its efficient supply at work place; such as tissues, antibacterial soaps, alcohol-based hand cleansers, triple layered surgical face masks, gloves, etc. Discuss the importance of maintaining basic hygiene at work place to avoid any kind of cross infection; basic hygiene such as wearing disposable N-95/ triple layered surgical face mask, gloves, apron, washing/ sanitizing hands & taking bath at regular intervals, etc. Explain the importance of maintaining first aid kit at work place Identify and list potential risks and hazards in the workplace 	<ul style="list-style-type: none"> Prepare segregation of the equipment, chemicals, products and tools in the work area to meet legal, hygiene and safety requirements Demonstrate the method of sterilizing equipment & tools before and after use Prepare, maintain and report accident reports as per organisational policies Perform cardio-pulmonary resuscitation CPR Demonstrate workplace emergency and evacuation procedures
Classroom Aids:	
Computer, Projector, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
First Aid Kit	

Module 4: Create positive impression at work place

Mapped to create positive impression at work place, BWS/N9003,V4.0

Terminal Outcomes:

- Describe the importance of personal hygiene and grooming while executing task at work place

Duration: 15:00	
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> Explain the importance of maintaining personal hygiene and grooming; such as sanitized hands, neatly tied and covered hair, clean nails, sanitized uniform, no gender stereotyping, to ensure privacy, comfort and wellbeing of all the genders. Industry's standards related to courtesy, behavior and efficiency code of practices and guidelines relating to communication with people <ul style="list-style-type: none"> Conduct employee awareness program; such as internalization of gender, PwD sensitization on designing PwD friendly workplace 	<ul style="list-style-type: none"> Demonstrate confidence at the workplace by managing and identifying various business opportunities Demonstrate the different formats of maintaining documentation of records Carry out different & effective ways of communication with coworkers; from different culture, religion, age, background, disability, gender; and communication such as email, phone etc. Perform activities related to the financial literacy; such as saving money, opening bank accounts, linking Aadhaar card to bank account, using various e-commerce payment systems, etc.
Classroom Aids:	
Computer, Projector, White board/ flip chart, Marker and duster	
Tools, Equipment and Other Requirements	
POS machine	

Module 5: Introduction to Employability Skills

Mapped to Introduction to Employability Skills DGT/VSQ/N0102,V1.0

Terminal Outcomes:

- Discuss about Employability Skills in meeting the job requirements

Duration: <1:00>	Duration: <1:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> Discuss the importance of Employability Skills in meeting the job requirements 	<ul style="list-style-type: none"> List different learning and employability related GOI and private portals and their usage
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Constitutional values - Citizenship

Mapped to Introduction to Employability Skills DGT/VSQ/N0102

Terminal Outcomes:

- Discuss about constitutional values to be followed to become a responsible citizen

Duration: <1:00>	Duration: <1:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> Explain constitutional values, civic rights, duties, citizenship, responsibility towards society etc. that are required to be followed to become a responsible citizen. 	<ul style="list-style-type: none"> Show how to practice different environmentally sustainable practices
Classroom Aids:	

Whiteboard, marker pen, projector

Tools, Equipment and Other Requirements

Becoming a Professional in the 21st Century

Mapped to Introduction to Employability Skills DGT/VSQ/N0102

Terminal Outcomes:

- Demonstrate professional skills required in 21st century

Duration: <1:00>	Duration: <3:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • Discuss 21st century skills. • Describe the benefits of continuous learning 	<ul style="list-style-type: none"> • Exhibit 21st century skills like Self-Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn etc. in personal or professional life.
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Basic English Skills

Mapped to Introduction to Employability Skills DGT/VSQ/N0102

Terminal Outcomes:

- Practice basic English speaking.

Duration: <2:00>	Duration: <3:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • Describe basic communication skills • Discuss ways to read and interpret text written in basic English 	<ul style="list-style-type: none"> • Show how to use basic English sentences for everyday conversation in

	<p>different contexts, in person and over the telephone</p> <ul style="list-style-type: none"> • Read and interpret text written in basic English • Write a short note/paragraph / letter/e-mail using basic English
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Career Development & Goal Setting

Mapped to Introduction to Employability Skills DGT/VSQ/N0102

Terminal Outcomes:

- Demonstrate Career Development & Goal Setting skills.

Duration: <1:00>	Duration: <1:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • Discuss need of career development plan 	<ul style="list-style-type: none"> • Demonstrate how to communicate in a well-mannered way with others. • Create a career development plan with well-defined short- and long-term goals
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Communication Skills

Mapped to Introduction to Employability Skills DGT/VSQ/N0102

Terminal Outcomes:

- Practice basic communication skills.

Duration: <2:00>	Duration: <1:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> Explain the importance of active listening for effective communication Discuss the significance of working collaboratively with others in a team 	<ul style="list-style-type: none"> Demonstrate how to communicate effectively using verbal and nonverbal communication etiquette
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Diversity & Inclusion

Mapped to Introduction to Employability Skills DGT/VSQ/N0102

Terminal Outcomes:

- Describe PwD and gender sensitisation.

Duration: <3:00>	Duration: <4:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> Discuss the significance of reporting sexual harassment issues in time 	<ul style="list-style-type: none"> Demonstrate how to behave, communicate, and conduct oneself appropriately with all genders and PwD
Classroom Aids:	

Whiteboard, marker pen, projector

Tools, Equipment and Other Requirements

Financial and Legal Literacy

Mapped to Introduction to Employability Skills DGT/VSQ/N0102

Terminal Outcomes:

- Describe ways of managing expenses, income, and savings.

Duration: <4:00>	Duration: <6:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> List the common components of salary and compute income, expenditure, taxes, investments etc. Discuss the legal rights, laws, and aids 	<ul style="list-style-type: none"> Outline the importance of selecting the right financial institution, product, and service Demonstrate how to carry out offline and online financial transactions, safely and securely
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Essential Digital Skills

Mapped to Introduction to Employability Skills DGT/VSQ/N0102

Terminal Outcomes:

- Demonstrate procedure of operating digital devices and associated applications safely.

Duration: <3:00>	Duration: <5:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> Describe the role of digital technology in today's life 	<ul style="list-style-type: none"> Show how to operate digital devices and use the associated applications and features, safely and securely

<ul style="list-style-type: none"> Discuss the significance of using internet for browsing, accessing social media platforms, safely and securely 	<ul style="list-style-type: none"> Create sample word documents, excel sheets and presentations using basic features Utilize virtual collaboration tools to work effectively
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Entrepreneurship

Mapped to Introduction to Employability Skills DGT/VSQ/N0102

Terminal Outcomes:

- Describe opportunities as an entrepreneur.

Duration: <2:00>	Duration: <2:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> Explain the types of entrepreneurship and enterprises Discuss how to identify opportunities for potential business, sources of funding and associated financial and legal risks with its mitigation plan Describe the 4Ps of Marketing-Product, Price, Place and Promotion and apply them as per requirement 	<ul style="list-style-type: none"> Create a sample business plan, for the selected business opportunity
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Customer Service

Mapped to Introduction to Employability Skills DGT/VSQ/N0102

Terminal Outcomes:

- Describe ways of maintaining customer.

Duration: <2:00>	Duration: <3:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> Explain the significance of identifying customer needs and addressing them. Explain the significance of identifying customer needs and responding to them in a professional manner. Discuss the significance of maintaining hygiene and dressing appropriately. 	<ul style="list-style-type: none"> Demonstrate how to maintain hygiene and dressing appropriately.
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Getting ready for apprenticeship & Jobs

Mapped to Introduction to Employability Skills DGT/VSQ/N0102

Terminal Outcomes:

- Describe ways of preparing for apprenticeship & Jobs appropriately.

Duration: <3:00>	Duration: <5:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> Discuss the significance of maintaining hygiene and confidence during an interview 	<ul style="list-style-type: none"> Create a professional Curriculum Vitae (CV) Use various offline and online job search sources such as employment

<ul style="list-style-type: none"> List the steps for searching and registering for apprenticeship opportunities 	<ul style="list-style-type: none"> exchanges, recruitment agencies, and job portals respectively Perform a mock interview
Classroom Aids:	
Whiteboard, marker pen, projector	
Tools, Equipment and Other Requirements	

Module 14: On-the-Job Training

Mapped to apply permanent markings and images, BWS/N0702

Mandatory Duration: 60:00	Recommended Duration: 00:00
Location: On-Site	
Terminal Outcomes <ul style="list-style-type: none"> Prepare the client, self and work area for tattoo services Evaluate for any condition that causes issues when a tattoo is healing, such as diabetes, anemia, or an immune deficiency disease. Explain and demonstrate the options and details related to the tattoo such as placement, size, colour and estimated price of tattoo. Perform proper procedure using materials, equipment and techniques correctly and safely Prepare procedure record accurately and store information securely 	

Annexure

Trainer Requirements

Trainer Prerequisites						
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience		Remarks
		Years	Specialization	Years	Specialization	
10th grade pass	Advance diploma in Tattoo Making	3	Tattoo Making	1	Makeup/Tattoo Making	

Trainer Certification	
Domain Certification	Platform Certification
BWS/Q0702, V3.0 Trainer Minimum accepted score is 80%	Recommended that the Trainer is certified for the Job Role: “Trainer (VET and skills)”, mapped to the Qualification Pack: “MEP/Q2601, v2.0”. The minimum accepted score is 80%

Assessor Requirements

Assessor Prerequisites						
Minimum Educational Qualification	Specialization <Specify the areas of specialization that are desirable.>	Relevant Industry Experience		Training/Assessment Experience		Remarks
		Years	Specialization	Years	Specialization	
12 th grade pass	Advance diploma in Tattoo Making	4	Tattoo Making	2	Makeup/Tattoo Making	

Assessor Certification	
Domain Certification	Platform Certification
BWS/Q0702, V3.0 Assessor Minimum accepted score is 80%	Recommended that the Assessor is certified for the Job Role: “Assessor (VET and skills)”, mapped to the Qualification Pack: “MEP/Q2701, v2.0”. The minimum accepted score is 80%



Assessment Strategy

Assessment system Overview

Assessment will be carried out by the Sector Skill Council in association with empanelled Assessment Agencies independent from training partners. Based on the assessment criteria B&WSSC defines the test structure for the given job roles to cover the required skills and competencies. The assessment strategy consists of the following.

1. Multiple Choice Questions: To assess basic knowledge (Objective/Subjective)
2. Viva : To assess awareness of processes involved (Oral and/or written questioning)
3. Practical : To evaluate skills and identify competencies.(Observation)

The assessment will have both theory and practical components in **30:70 ratios**. While theory assessment is summative and a written exam; practical will involve demonstrations of applications and presentations of procedures and other components. Practical assessment will also be summative in nature.

Assessment will be carried out by certified assessors through empanelled assessment partners. Based on the results of the assessment; B&WSSC will certify the learners/candidates

1. Testing Environment

Assessments are conducted either on laptops/Mobiles/Android tablets via both offline and online modes depending on the internet connectivity at the assessment location.

In remote locations/villages, assessments are delivered through tablets without the requirement of the Internet.

- Rubric driven assessments in Practical/Viva sections and responses recorded accordingly.
- Advanced auto-proctoring features like photographs, time-stamp, geographic-tagging, toggle-screen/copy-paste disabled are captured.
- End to end process from allocation of a batch to final result upload, is done on the portal



- Assessment will normally be fixed for a day after the end date of training / as per the program guidelines.
- Assessment will be conducted at the training venue
- The room where the assessment is conducted will be set with proper seating arrangements with enough space to curb copying or other unethical activities.
- The question bank of theory and practical will be approved by B&WSSC. Assessment agency will set the question paper from the approved question bank.
- Theory testing will include multiple choice questions, pictorial questions, etc. which will test the trainee on their theoretical knowledge of the subject.
- The theory and practical assessments will be carried out on the same day. The question paper is pre-loaded in the computer (in case of online assessment) and it will be in the language requested by the training partner. Viva will also be used to gauge trainee's confidence and correct knowledge in handling job situations.

Assessment Quality Assurance framework

The assessor has to mandatorily undergo the TOA program organised by B&WSSC. The training would give an overview to the assessors on the overall framework of QP evaluation. The assessor shall be given a NOS and PC-level overview of each QP as applicable.

The assessor has to go through an orientation program organized by the Assessment Agency. The overall structure of the assessment and objectivity of the marking scheme will be explained to them.

The giving of marks will be driven by an objective framework that will maintain standardization of the marking scheme.

In the case of many candidates to be accommodated in one venue for theory assessment, caution is taken not to let the candidates who completed the test meet those who have not. Once the first batch has moved out of the knowledge-based assessment area, the second batch must be taken from the main waiting area and seated in the respective seats for their knowledge-based assessment.

For practical, the instructions for taking the test are written on the board in the lab or shared with the candidates verbally.

The assessment will be video-recorded and submitted to B&WSSC. It is the responsibility of the assessor to fill the beginning of the day report on the link shared by the agency or through the portal & after the completion of the assessment, it is the responsibility of the Training Partner to fill out the feedback form.

Methods of Validation

Unless the trainee is registered, the person cannot undergo assessment. To further ensure that the person registered is the person appearing for assessment, id verification will be carried out. Aadhar card number is part of registering the candidate for training. This will form the basis of further verification during the assessment.

The assessor conducts the assessment in accordance with the assessment guidelines and question bank as per the job role.

The assessor carries tablet with the loaded questions. This tablet is geotagged so it is monitored to check their arrival and completion of assessment.

Video of the practical session is prepared and submitted to B&WSSC.

Random spot checks/audit is conducted by B&WSSC-assigned persons to check the quality of assessment.

The assessment agency will be responsible for putting details in the Skill India Digital Portal

B&WSSC will also validate the data and results received from the assessment agency.

Method of assessment documentation and access

The assessment agency will upload the result of the assessment in the portal within the prescribed time frame. The data will not be accessible for change by the assessment agency after the upload. The assessment data will be validated by the B&WSSC assessment team. After uploading, only B&WSSC can access this data. B&WSSC approves the results & certificates within a week on SID.

Glossary

Term	Description
Declarative Knowledge	Declarative knowledge refers to facts, concepts and principles that need to be known and/or understood in order to accomplish a task or to solve a problem.
Key Learning Outcome	Key learning outcome is the statement of what a learner needs to know, understand and be able to do in order to achieve the terminal outcomes. A set of key learning outcomes will make up the training outcomes. Training outcome is specified in terms of knowledge, understanding (theory) and skills (practical application).
OJT (M)	On-the-job training (Mandatory); trainees are mandated to complete specified hours of training on site
OJT (R)	On-the-job training (Recommended); trainees are recommended the specified hours of training on site
Procedural Knowledge	Procedural knowledge addresses how to do something, or how to perform a task. It is the ability to work, or produce a tangible work output by applying cognitive, affective or psychomotor skills.
Training Outcome	Training outcome is a statement of what a learner will know, understand and be able to do upon the completion of the training .
Terminal Outcome	Terminal outcome is a statement of what a learner will know, understand and be able to do upon the completion of a module . A set of terminal outcomes help to achieve the training outcome.

Acronyms and Abbreviations

Term	Description
QP	Qualification Pack
NSQF	National Skills Qualification Framework
NSQC	National Skills Qualification Committee
NOS	National Occupational Standards

