

APPRENTICESHIP CURRICULUM (OPTIONAL TRADE)

Beauty & Wellness Sector Skill Council

Spa Therapist

Course Code: C0072200023

☒NAPS ☐Non-NAPS

NSQF Level: 4



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Course Details

1.	Course Name	Spa Therapist									
2.	Course Code	CO072200023									
3.	Apprenticeship Training Duration: (2 to 4 weeks of BT is embedded in this duration as per the requirement of the establishment)	Months: 6 months									
	Remarks										
4.	Credit	15									
5.	NSQF Level (Mandatory for NAPS)	4	NSQC Approval Date: 17-11-2022								
6.	Related NSQF aligned qualification details	<table border="1"> <thead> <tr> <th>S. No.</th><th>QP/ Qualification/ NOS Name (As applicable)</th><th>QP/ NOS Code & Version</th><th>NQR Code</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Spa Therapist</td><td>BWS/Q1002, V3.0</td><td>2022/BW/BWSSC/06586</td></tr> </tbody> </table>		S. No.	QP/ Qualification/ NOS Name (As applicable)	QP/ NOS Code & Version	NQR Code	1.	Spa Therapist	BWS/Q1002, V3.0	2022/BW/BWSSC/06586
S. No.	QP/ Qualification/ NOS Name (As applicable)	QP/ NOS Code & Version	NQR Code								
1.	Spa Therapist	BWS/Q1002, V3.0	2022/BW/BWSSC/06586								
7.	Brief Job Role Description	<p>The Spa Therapist is responsible to provide a range of professional Spa services agreed with the guests in accordance with the approved organizations brand standards of performance and sequences of services. The individual must exhibit knowledge of the principles and practice of spa therapies. The individual is responsible for setting up and stocking the treatment area and maintaining accurate written records of guest's treatments.</p>									
8.	NCO-2015 Code & Occupation (Access the NCO 2015 volumes from: https://labour.gov.in/organizationsofmole/directorate-general-employment-training-dget)	NCO-2015/NIL & Spa Services									
9.	Minimum Eligibility Criteria (Educational and/ or Technical Qualification)	<ul style="list-style-type: none"> • 10th grade pass and pursuing continuous schooling OR • 10th grade pass plus 1-year NTC/ NAC OR • 10th grade pass with 2 years relevant experience OR • Previous relevant Qualification of NSQF Level 3.0 with minimum education as 5th Grade pass and 2 years of relevant experience 									

10.	Entry Age for Apprenticeship	18 years																									
11.	Any Licensing Requirements <i>(wherever applicable)</i>	N.A.																									
12.	Is the Job Role amenable to Persons with Disability	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, check the applicable type of Disability <table border="0"> <tr> <td><input type="checkbox"/> Locomotor Disability</td> <td><input checked="" type="checkbox"/> Leprosy Cured Person</td> <td><input type="checkbox"/> Cerebral Palsy</td> <td><input checked="" type="checkbox"/> Dwarfism</td> <td><input type="checkbox"/> Muscular Dystrophy</td> </tr> <tr> <td><input checked="" type="checkbox"/> Acid Attack Victims</td> <td><input type="checkbox"/> Blindness</td> <td><input checked="" type="checkbox"/> Low Vision</td> <td><input checked="" type="checkbox"/> Deaf</td> <td><input checked="" type="checkbox"/> Hard of Hearing</td> </tr> <tr> <td><input checked="" type="checkbox"/> Speech and Language Disability</td> <td><input checked="" type="checkbox"/> Intellectual Disability</td> <td><input checked="" type="checkbox"/> Specific Learning Disabilities</td> <td><input checked="" type="checkbox"/> Autism Spectrum Disorder</td> <td><input type="checkbox"/> Mental Illness</td> </tr> <tr> <td><input type="checkbox"/> Multiple Sclerosis</td> <td><input type="checkbox"/> Parkinson's Disease</td> <td><input checked="" type="checkbox"/> Haemophilia</td> <td><input checked="" type="checkbox"/> Thalassemia</td> <td><input checked="" type="checkbox"/> Sickle Cell Disease</td> </tr> <tr> <td colspan="5"><input type="checkbox"/> Multiple Disabilities</td> </tr> </table> Remarks:	<input type="checkbox"/> Locomotor Disability	<input checked="" type="checkbox"/> Leprosy Cured Person	<input type="checkbox"/> Cerebral Palsy	<input checked="" type="checkbox"/> Dwarfism	<input type="checkbox"/> Muscular Dystrophy	<input checked="" type="checkbox"/> Acid Attack Victims	<input type="checkbox"/> Blindness	<input checked="" type="checkbox"/> Low Vision	<input checked="" type="checkbox"/> Deaf	<input checked="" type="checkbox"/> Hard of Hearing	<input checked="" type="checkbox"/> Speech and Language Disability	<input checked="" type="checkbox"/> Intellectual Disability	<input checked="" type="checkbox"/> Specific Learning Disabilities	<input checked="" type="checkbox"/> Autism Spectrum Disorder	<input type="checkbox"/> Mental Illness	<input type="checkbox"/> Multiple Sclerosis	<input type="checkbox"/> Parkinson's Disease	<input checked="" type="checkbox"/> Haemophilia	<input checked="" type="checkbox"/> Thalassemia	<input checked="" type="checkbox"/> Sickle Cell Disease	<input type="checkbox"/> Multiple Disabilities				
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13.	Submitting Body Details	Name: Beauty & Wellness Sector Skill Council E-mail ID: ceo@bwssc.in Contact Number: 011–40342940, 42, 44, 45																									
14.	Certifying Body	Beauty & Wellness Sector Skill Council																									
15.	Employment Avenues/Opportunities	Self-employment and wage employment																									
16.	Career Progression	Spa Trainer, Floor Manager – Vertical progression																									

17.	Trainer's Qualification & Experience:	12th pass with Advance Diploma in Spa Therapy with knowledge of anatomy & physiology of human body or certified in relevant CITS course and 3 years of sector specific experience and 1 years of training experience
18.	Curriculum Creation Date	17-11-2022
19.	Curriculum Valid up to Date	17-11-2025

Module Details

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
1.	Introduction to the program and the role of a Spa Therapist	<ul style="list-style-type: none"> Explain the objectives of the program State the roles & responsibilities of a spa therapist List the career opportunities in rejuvenation industry Discuss about the projected growth in rejuvenation industry 				
2.	Prepare and maintain work area, BWS/N9001, V4.0	<ul style="list-style-type: none"> Discuss the significance of maintaining hygienic, safe, disinfected and suitable ambient conditions at work place; such as by using air purifiers to reduce dust, dander, smoke, allergens & odour 	30	70	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<p>resulting in a healthier, fresher & cleaner environment and restructuring the workplace set-up by keeping a minimum distance of 2 meters in between two clienteles, practicing social distancing by avoiding handshakes/ hugs to co- workers/ clientele, etc.</p> <ul style="list-style-type: none"> • Identify and prepare equipment & products required for the respective services • Discuss the instructions required in preparing a sterilization solution as per organizational standards using approved products and as per manufacturer's and checking leakages • Identify need of segregating recyclable, non-recyclable and hazardous waste generated in separate bin • Conduct employee awareness program; such as for COVID-19 by displaying posters/ signage's promoting regular hand-washing and respiratory hygiene in the premises • Demonstrate placing disposable sheet on a sanitized area and organize the sterilized/ disinfected products on it for 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<p>service delivery; tools such as yoga mats/ Mysore rugs/ towels /durries, yoga blankets, stove/Electrical/ gas heater for boiling water, etc.</p> <ul style="list-style-type: none"> • Demonstrate disposing of waste in the designated area at work place; waste materials such as disposable head bands, disposable triple layered surgical face mask, disposable gloves, etc. • Demonstrate the use of electrical equipment while providing services and its proper maintenance when not in use • Prepare reports of materials and equipment securely in line with the organisational policies • Apply digital mode of payment to lessen any kind of cross infection; digital mode such as use of debit/credit cards, internet banking, mobile wallets, digital payment apps, etc. 				
3.	Conduct spa treatment, BWS/N1002, V3.0	<ul style="list-style-type: none"> • Identify basic ailments, contraindications, contra- actions, service plans • List various types of warps like foil, plastic, fabric; as per the requirement of the client 	32	68	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> • Explain different varieties of rejuvenation products • Identify the products for different types of skin • Identify the procedure for dry brushing • Explain the importance of storing the products, tools and equipment properly • Identify the client's medical history, contraindications, emotional and physical condition and lifestyle pattern details that would be relevant to selection of spa procedures • Consult with client regarding spa procedure to be conducted (schedule and sequence of activities, time required and pre and post treatment requirements) • Demonstrate standard parameters of the structure of skin for different client groups • Perform spa therapy techniques (range of body massages, wraps etc.) • Apply different massages like Indian head massage, Lomi Lomi/ Hawaiian massage, lymphatic drainage massage, neuromuscular technique (NMT), Thai massage, etc. • Perform the right form and techniques 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		of massage techniques: Effleurage, petrissage, tapotement, friction, vibration <ul style="list-style-type: none"> • Apply the products based on the skin types • Apply exfoliation techniques including applying and removing products and wraps • Carry out foot ritual • Perform actions to be taken for various contra-indications and actions 				
4.	Maintain health and safety of workplace, BWS/N9002, V4.0	<ul style="list-style-type: none"> • State the significance of personal protective equipment (PPE) & its efficient supply at work place; PPE such as tissues, antibacterial soaps, alcohol-based hand cleansers, triple layered surgical face masks, gloves, etc. • Discuss the importance of maintaining basic hygiene at work place to avoid any kind of cross infection; basic hygiene such as wearing disposable N-95/ triple layered surgical face mask, gloves, apron, washing/sanitizing hands & taking bath at regular intervals, etc. • Explain the importance of maintaining first aid kit at work place • Identify and list potential risks and hazards 	33	67	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		in the workplace <ul style="list-style-type: none"> • Demonstrate and state significance of maintaining posture and position to minimize fatigue and the risk of injury • Demonstrate the method of sterilizing equipment & tools before and after use • Prepare, maintain and report accident reports as per organisational policies 				
5.	Create a positive impression at the workplace, BWS/N9003, V4.0	<ul style="list-style-type: none"> • Explain the importance of maintaining personal hygiene and grooming; such as sanitized hands, neatly tied and covered hair, clean nails, sanitized uniform while engaging with clients with no gender stereotyping, to ensure privacy, comfort and wellbeing of all the genders throughout the services, etc. • List the ways to manage client expectations; such as by identifying new techniques • State the importance of maintaining confidentiality of information while performing documentation of records 	36	64	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> • Conduct employee awareness program; such as internalization of gender, PwD sensitization on designing PwD friendly workplace • Demonstrate confidence at the workplace by managing and identifying various business opportunities • Demonstrate the different formats of maintaining documentation of records • Demonstrate the process of client appointment scheduling; pre-bookings and maintaining the work area, equipment, product stocks to meet the schedule • Carry out different & effective ways of communication for clients; clients could be from different culture, religion, age, background, disability, gender; and communication such as email, phone etc. • Perform activities related to the financial literacy; such as saving money, opening bank accounts, linking Aadhaar card to bank account, using various e-commerce payment systems, etc. 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
6.	Employability Skills - (60 hours), DGT/VSQ/N0102, V1.0	<ul style="list-style-type: none"> • Discuss the importance of Employability Skills in meeting the job requirements • List different learning and employability related GOI and private portals and their usage • Explain constitutional values, civic rights, duties, citizenship, responsibility towards society etc. that are required to be followed to become a responsible citizen. • Show how to practice different environmentally sustainable practices • Discuss 21st century skills. • Describe the benefits of continuous learning • Exhibit 21st century skills like Self-Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to 	20	30	70%	70%

		<p>learn etc. in personal or professional life.</p> <ul style="list-style-type: none"> • Describe basic communication skills • Discuss ways to read and interpret text written in basic English • Show how to use basic English sentences for everyday conversation in different contexts, in person and over the telephone • Read and interpret text written in basic English • Write a short note/paragraph / letter/e - mail using basic English • Discuss need of career development plan • Demonstrate how to communicate in a well - mannered way with others. • Create a career development plan with well-defined short- and long-term goals • Explain the importance of active listening for effective communication • Discuss the significance of working collaboratively with others in a team • Demonstrate how to communicate effectively using verbal and nonverbal 				
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		<ul style="list-style-type: none"> communication etiquette Discuss the significance of reporting sexual harassment issues in time Demonstrate how to behave, communicate, and conduct oneself appropriately with all genders and PwD List the common components of salary and compute income, expenditure, taxes, investments etc. Discuss the legal rights, laws, and aids Outline the importance of selecting the right financial institution, product, and service Demonstrate how to carry out offline and online financial transactions, safely and securely Describe the role of digital technology in today's life Discuss the significance of using internet for browsing, accessing social media platforms, safely and securely Show how to operate digital devices and use the associated applications and features, safely and securely 				
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		<ul style="list-style-type: none"> • Create sample word documents, excel sheets and presentations using basic features • Utilize virtual collaboration tools to work effectively • Explain the types of entrepreneurship and enterprises • Discuss how to identify opportunities for potential business, sources of funding and associated financial and legal risks with its mitigation plan • Describe the 4Ps of Marketing-Product, Price, Place and Promotion and apply them as per requirement • Create a sample business plan, for the selected business opportunity • Explain the significance of identifying customer needs and addressing them. • Explain the significance of identifying customer needs and responding to them in a professional manner. • Discuss the significance of maintaining hygiene and dressing appropriately. • Demonstrate how to maintain hygiene and dressing appropriately. 				
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Apprenticeship Curriculum: NAPS

		<ul style="list-style-type: none"> • Discuss the significance of maintaining hygiene and confidence during an interview • List the steps for searching and registering for apprenticeship opportunities • Create a professional Curriculum Vitae (CV) • Use various offline and online job search sources such as employment exchanges, recruitment agencies, and job portals respectively • Perform a mock interview 				
	Total Marks		151	299	70% in aggregate	

Glossary

Term	Description
Sector	Sector is a conglomeration of different business operations
Sub-sector	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
Training Outcome	Training outcome is a statement of what a learner will know, understand and be able to do upon the completion of the training.

Acronyms

Acronym	Description
NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack

Annexure 1: Tools and Equipment

List of Tools and Equipment

The tools and equipment required are:

S. No.	Tool / Equipment Name	Specification
1.	Toner	
2.	Cotton	
3.	Face Pack	
4.	Cleanser	
5.	Astringent	
6.	Face Scrub	
7.	Moisturiser	
8.	Dettol/Savlon	
9.	Disposable Slippers	
10.	Face Sponge	
11.	Tissue Box	
12.	Disposable Briefs	
13.	Big Bath Towels	
14.	Gown/Robe	
15.	Medium Size Towels	
16.	Disposable Spatula	
17.	Hand Towels	
18.	Head Cap	
19.	Head Band	
20.	Massage Gel	
21.	Body Scrub	

22.	Wrapping Materials (Fabric, Foils, Plastics)	
23.	Body Sponges	
24.	Clay Mask	
25.	Mud Pack	
26.	Body Salts	
27.	Massage Cream	
28.	Hand Sanitizer	
29.	Apron	
30.	Body Shampoo	
31.	Pillows	
32.	Thermal Blanket	
33.	Heater	
34.	Cooling Systems	
35.	Treatment Stones	
36.	Hydrotherapy Showers	
37.	Sauna	
38.	Steam Cabinet	
39.	Comedone Extractor	
40.	Face Pack Brush	
41.	Magnifying Lamp	
42.	Treatment Trolley	
43.	Facial Steamer With Ozone	
44.	Spa Therapy Beds	
45.	Wooden Trolley	
46.	Small Bowls For Products	
47.	Disposable Face Mask	
48.	Hot Cabinet	
49.	Foot Ladder	
50.	Back Massage Chair	
51.	Shirodhara Stand	
52.	UV Sterilizer	

53.	Thin Mattress (Thai Or Shiatsu)	
54.	Cold Cabinet	

Classroom Aids

The aids required to conduct sessions in the classroom are:

- 1 Projector
- 2 Computer/laptops
- 3 Internet connectivity
- 4 Whiteboard
- 5 Marker
- 6 Duster
- 7 Chairs
- 8 Tables/Desks

Annexure 2: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the apprentice on the required competencies of the program.

1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to establishment looping SSC
- Empanelled assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) and are validated by the SSC
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents and videos are stored

On the Job Training:

1. Each module will be assessed separately.
2. The candidate must score 70% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired soft skills and etiquette to deal with customers, understanding needs & requirements, and perform services effectively
4. Formative assessment of On-the-Job training by the establishment during the apprenticeship tenure
5. Videos of trainees during OJT to be shared with SSC for validation
6. Assessment on each module will ensure that the apprentice is able to:
 - Perform the services effectively
 - Understand the working of various techniques, tools and equipment required for the service
 - Provide time-bound quality services

Annexure 3: Mode of Training

The following Modules/NOS may also be delivered online for which the resources are provided in the given table.

S. No.	Module Name/NOS Name (As Per Curriculum)	Name of Mapped Online Component	URL of Mapped Online Component
N.A	N.A	N.A	N.A

Infra requirement:

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