

APPRENTICESHIP CURRICULUM (OPTIONAL TRADE)

Beauty & Wellness Sector Skill Council

Aesthetic Skin Technician

Course Code: C0072200066

☒NAPS ☐Non-NAPS

NSQF Level: 4



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Course Details

1.	Course Name	Aesthetic Skin Technician									
2.	Course Code	CO072200065									
3.	Apprenticeship Training Duration: (2 to 4 weeks of BT is embedded in this duration as per the requirement of the establishment)	Months: 6 months									
	Remarks										
4.	Credit	23									
5.	NSQF Level (Mandatory for NAPS)	4	NSQC Approval Date:								
6.	Related NSQF aligned qualification details	<table border="1"> <thead> <tr> <th>S. No.</th><th>QP/ Qualification/ NOS Name (As applicable)</th><th>QP/ NOS Code & Version</th><th>NQR Code</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Aesthetic Skin Technician</td><td>BWS/Q0504, V2.0</td><td>QM-04-BW-00442-2023-V1.1-BWSSC</td></tr> </tbody> </table>		S. No.	QP/ Qualification/ NOS Name (As applicable)	QP/ NOS Code & Version	NQR Code	1.	Aesthetic Skin Technician	BWS/Q0504, V2.0	QM-04-BW-00442-2023-V1.1-BWSSC
S. No.	QP/ Qualification/ NOS Name (As applicable)	QP/ NOS Code & Version	NQR Code								
1.	Aesthetic Skin Technician	BWS/Q0504, V2.0	QM-04-BW-00442-2023-V1.1-BWSSC								
7.	Brief Job Role Description	<p>An Aesthetic Skin Technician is a professionally trained individual with requisite knowledge of skin & hair structure along with a thorough know how of common skin & hair conditions/problems. Aesthetic Skin Technician would be able to diagnose the common skin & hair problems & would be able to deal with the same. Aesthetic Skin Technician would be well versed with the principle & usage of high-end appliances/ devices along with the use of cosme-derma products for treatment of skin & hair problems.</p>									
8.	NCO-2015 Code & Occupation (Access the NCO 2015 volumes from: https://labour.gov.in/organizationsofmole/directorate-general-employment-training-dget)	NCO-2015/5142.0100, Aesthetic Skin Services									
9.	Minimum Eligibility Criteria (Educational and/ or Technical Qualification)	<p>10th grade pass and pursuing continuous schooling</p> <p style="text-align: center;">OR</p> <p>10th grade pass plus 1-year NTC/ NAC</p>									

		<p>OR</p> <p>10th grade pass (with 2 years of relevant experience)</p> <p>OR</p> <p>Previous relevant Qualification of NSQF Level (3) (with minimum education as 5th Grade pass and 2 years of relevant experience)</p>																									
10.	Entry Age for Apprenticeship	18 years																									
11.	Any Licensing Requirements (<i>wherever applicable</i>)																										
12.	Is the Job Role amenable to Persons with Disability	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, check the applicable type of Disability</p> <table border="0"> <tr> <td><input type="checkbox"/> Locomotor Disability</td> <td><input checked="" type="checkbox"/> Leprosy Cured Person</td> <td><input type="checkbox"/> Cerebral Palsy</td> <td><input type="checkbox"/> Dwarfism</td> <td><input type="checkbox"/> Muscular Dystrophy</td> </tr> <tr> <td><input checked="" type="checkbox"/> Acid Attack Victims</td> <td><input type="checkbox"/> Blindness</td> <td><input type="checkbox"/> Low Vision</td> <td><input type="checkbox"/> Deaf</td> <td><input checked="" type="checkbox"/> Hard of Hearing</td> </tr> <tr> <td><input checked="" type="checkbox"/> Speech and Language Disability</td> <td><input type="checkbox"/> Intellectual Disability</td> <td><input type="checkbox"/> Specific Learning Disabilities</td> <td><input type="checkbox"/> Autism Spectrum Disorder</td> <td><input type="checkbox"/> Mental Illness</td> </tr> <tr> <td><input type="checkbox"/> Multiple Sclerosis</td> <td><input type="checkbox"/> Parkinson's Disease</td> <td><input checked="" type="checkbox"/> Haemophilia</td> <td><input checked="" type="checkbox"/> Thalassemia</td> <td><input type="checkbox"/> Sickle Cell Disease</td> </tr> <tr> <td><input type="checkbox"/> Multiple Disabilities</td> <td colspan="4"></td> </tr> </table> <p>Remarks:</p>	<input type="checkbox"/> Locomotor Disability	<input checked="" type="checkbox"/> Leprosy Cured Person	<input type="checkbox"/> Cerebral Palsy	<input type="checkbox"/> Dwarfism	<input type="checkbox"/> Muscular Dystrophy	<input checked="" type="checkbox"/> Acid Attack Victims	<input type="checkbox"/> Blindness	<input type="checkbox"/> Low Vision	<input type="checkbox"/> Deaf	<input checked="" type="checkbox"/> Hard of Hearing	<input checked="" type="checkbox"/> Speech and Language Disability	<input type="checkbox"/> Intellectual Disability	<input type="checkbox"/> Specific Learning Disabilities	<input type="checkbox"/> Autism Spectrum Disorder	<input type="checkbox"/> Mental Illness	<input type="checkbox"/> Multiple Sclerosis	<input type="checkbox"/> Parkinson's Disease	<input checked="" type="checkbox"/> Haemophilia	<input checked="" type="checkbox"/> Thalassemia	<input type="checkbox"/> Sickle Cell Disease	<input type="checkbox"/> Multiple Disabilities				
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13.	Submitting Body Details	<p>Name: Beauty & Wellness Sector Skill Council</p> <p>E-mail ID: ceo@bwssc.in</p>																									

		Contact Number: 011-40342940, 42, 44, 45
14.	Certifying Body	Beauty & Wellness Sector Skill Council
15.	Employment Avenues/Opportunities	Self-employment and wage employment
16.	Career Progression	Beauty/ Hair Aesthetic Advisor (Level-5)
17.	Trainer's Qualification & Experience:	Qualification: Advance Diploma in Cosmetology OR NSQF Level-5 Senior Beauty Therapist OR ITI Experience: 3 years of sector specific experience (Aesthetics, non-invasive cosmetology and laser) and 1 year of training experience
18.	Curriculum Creation Date	24-02-2022
19.	Curriculum Valid up to Date	24-02-2025

Module Details

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
1.	Introduction to the program and the role of an Aesthetic Skin Technician	<ul style="list-style-type: none"> Explain the objectives of the program State the roles & responsibilities of Aesthetic Skin Technician Discuss about the projected growth in non-invasive cosmetology 				
2.	Prepare and maintain work area, BWS/N9001, V4.0	<ul style="list-style-type: none"> Discuss the significance of maintaining hygienic, safe, disinfected and suitable ambient conditions at work place; such as by using air purifiers to reduce dust, 	30	70	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<p>danger, smoke, allergens & odour resulting in a healthier, fresher & cleaner environment and restructuring the workplace set-up by keeping a minimum distance of 2 meters in between two clientele, practicing social distancing by avoiding handshakes/ hugs to co-workers/ clientele, etc.</p> <ul style="list-style-type: none"> • Identify and prepare equipment & products required for the respective service • Discuss the instructions required in preparing a sterilization solution as per organizational standards using approved products and as per manufacturer's and checking leakages • Identify need of segregating recyclable, non-recyclable and hazardous waste generated in separate bin • Conduct employee awareness program; such as for COVID-19 by displaying posters/ signage's promoting regular hand-washing and respiratory hygiene in the premises 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> • Demonstrate organizing the sterilized/ disinfected equipment for a service delivery; equipment such as bowls, cotton etc. • Demonstrate disposing of waste in the designated area at work place; waste materials such as disposable triple layered surgical face mask, disposable gloves, etc. • Demonstrate the use of electrical equipment while providing services and its proper maintenance when not in use • Prepare reports of materials and equipment securely in line with the organisational policies • Apply digital mode of payment to lessen any kind of cross infection; digital mode such as use of debit/credit cards, internet banking, mobile wallets, digital payment apps, etc. 				
3.	Perform facial electrotherapy, BWS/N0107, V3.0	<ul style="list-style-type: none"> • Describe the importance of proper consulting, planning and preparing clients 	16	84	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> Identify contra-indications that affect or restrict the treatments List the significance of positioning self and client throughout treatment to ensure privacy, comfort and wellbeing Explain the significance of maintaining customer service principles including privacy and protection to modesty of the customers Perform and adapt the therapy using materials, equipment and techniques correctly and safely to meet the needs of the client and follow manufacturer's instructions. Consult with clients on background, medical history etc. with consent form Carry out facial electrotherapy to improve facial and skin condition using direct high frequency, galvanic, EMS, micro current and lymphatic drainage equipment. Use Electro Muscle Stimulator (EMS) on the motor points of the facial muscles Choose and use the appropriate size and type of Ventouse Choose and use the correct strokes and amount of suction in towards the lymph nodes Galvanic 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> Perform application of desincrustation/ iontophoresis gel/solution Perform direct & indirect high-frequency method Carry out maintaining of micro current electrodes Carry out the client's understanding and expectation prior to commencement of treatment Carry out the therapy to the satisfaction of the guest in a commercially acceptable time Record the therapy accurately and store information securely in line with the organization's policies Perform specific after-process advice to the client 				
4.	Identify the chemical composition of various beauty & hair products for effective use, BWS/N0502, V2.0	<ul style="list-style-type: none"> Identify the chemistry of active ingredients in hair and beauty products Determine the effects and safe use of active ingredients in hair and beauty products 	20	80	70%	70%
5.	Consult and advise clients on various anti-ageing treatments for skin and hair, BWS/N0503, V1.0	<ul style="list-style-type: none"> Describe the importance of proper consulting, planning and preparing clients 	16	84	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> Identify contra-indications that affect or restrict the treatments List the significance of positioning self and client throughout treatment to ensure privacy, comfort and wellbeing Explain the significance of maintaining customer service principles including privacy and protection to modesty of the customers Perform the treatment using materials, equipment and techniques correctly and safely to meet the needs of the client and follow manufacturer's instructions. Consult the client by questioning to identify contra-indications to skin and provide recommendations for treatments that are suitable to the client Carry out the treatment to the satisfaction of the guest in a commercially acceptable time Record the treatment accurately and store information securely in line with the organization's policies Perform specific after-process advice to the client 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
6.	Consult and perform hair removal services using laser, BWS/N0504, V1.0	<ul style="list-style-type: none"> Describe the importance of proper consulting, planning and preparing clients Identify contra-indications that affect or restrict the treatments List the significance of positioning self and client throughout treatment to ensure privacy, comfort and wellbeing Explain the significance of maintaining customer service principles including privacy and protection to modesty of the customers Perform the services using materials, equipment and techniques correctly and safely to meet the needs of the client and follow manufacturer's instructions such as operating the machine effortlessly which includes, switching it ON and OFF, sanitizing it, machine settings, handling the handpiece while delivering the shots and maintenance at the end of the day as per the requirement 	28	72	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> Consult the client by questioning to identify contra-indications to skin and provide recommendations for treatments that are suitable to the client Carry out the treatment to the satisfaction of the guest in a commercially acceptable time Record the treatment accurately and store information securely in line with the organization's policies Perform specific after-process advice to the client 				
7.	Counsel and perform skin rejuvenation services by using peels/micro-dermabrasion/laser appliances, BWS/N0505, V1.0	<ul style="list-style-type: none"> Describe the importance of proper consulting, planning and preparing clients Identify contra-indications that affect or restrict the treatments List the significance of positioning self and client throughout treatment to ensure privacy, comfort and wellbeing Explain the significance of maintaining customer service principles including 	28	72	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		privacy and protection to modesty of the customers <ul style="list-style-type: none"> • Perform the treatment using materials, equipment and techniques correctly and safely to meet the needs of the client and follow manufacturer's instructions. • Consult the client by questioning to identify contra-indications to skin and provide recommendations for treatments that are suitable to the client • Carry out the treatment to the satisfaction of the guest in a commercially acceptable time • Record the treatment accurately and store information securely in line with the organization's policies • Perform specific after-process advice to the client 				
8.	Counsel and perform acne treatments using peels/ high	<ul style="list-style-type: none"> • Describe the importance of proper consulting, planning and preparing clients 	28	72	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
	frequency/laser, BWS/N0506, V1.0	<ul style="list-style-type: none"> Identify contra-indications that affect or restrict the treatments List the significance of positioning self and client throughout treatment to ensure privacy, comfort and wellbeing Explain the significance of maintaining customer service principles including privacy and protection to modesty of the customers 				
9.	Counsel and provide anti-pigmentation services by using superficial peels/dermabrasion, BWS/N0507, V1.0	<ul style="list-style-type: none"> Describe the importance of proper consulting, planning and preparing clients Identify contra-indications that affect or restrict the treatments List the significance of positioning self and client throughout treatment to ensure privacy, comfort and wellbeing Explain the significance of maintaining customer service principles including privacy and protection to modesty of the customers Perform the treatment using materials, equipment and techniques correctly and safely to meet the needs of the 	28	72	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<p>client and follow manufacturer's instructions.</p> <ul style="list-style-type: none"> Consult the client by questioning to identify contra-indications to skin and provide recommendations for treatments that are suitable to the client Carry out the treatment to the satisfaction of the guest in a commercially acceptable time Record the treatment accurately and store information securely in line with the organization's policies Perform specific after-process advice to the client 				
10.	Maintain health and safety at the workplace, BWS/N9002, V4.0	<ul style="list-style-type: none"> State the significance of personal protective equipment (PPE) & its efficient supply at work place; PPE such as tissues, antibacterial soaps, alcohol-based hand cleansers, triple layered surgical face masks, gloves, etc. Discuss the importance of maintaining basic hygiene at work place to avoid any kind of cross infection; basic 	33	67	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<p>hygiene such as wearing disposable N-95/ triple layered surgical face mask, gloves, apron, washing/ sanitizing hands & taking bath at regular intervals, etc.</p> <ul style="list-style-type: none"> • Explain the importance of maintaining first aid kit at work place • Identify and list potential risks and hazards in the workplace • Demonstrate and state significance of maintaining posture and position to minimize fatigue and the risk of injury • Demonstrate the method of sterilizing equipment & tools before and after use • Prepare, maintain and report accident reports as per organisational policies 				
11.	Create a positive impression at the workplace, BWS/N9003, V4.0	<ul style="list-style-type: none"> • Explain the importance of maintaining personal hygiene and grooming; such as sanitized hands, neatly tied and covered hair, clean nails, sanitized uniform while engaging with clients with no gender stereotyping, to ensure privacy, comfort and wellbeing of all 	36	64	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<p>the genders throughout the services, etc.</p> <ul style="list-style-type: none"> • List the ways to manage client expectations; such as by identifying new techniques • State the importance of maintaining confidentiality of information while performing documentation of records • Conduct employee awareness program; such as internalization of gender, PwD sensitization on designing PwD friendly workplace • Demonstrate confidence at the workplace by managing and identifying various business opportunities • Demonstrate the different formats of maintaining documentation of records • Demonstrate the process of client appointment scheduling; pre-bookings and maintaining the work area, equipment, product stocks to meet the schedule • Carry out different & effective ways of communication for clients; clients could 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<p>be from different culture, religion, age, background, disability, gender; and communication such as email, phone etc.</p> <ul style="list-style-type: none"> Perform activities related to the financial literacy; such as saving money, opening bank accounts, linking Aadhaar card to bank account, using various e-commerce payment systems, etc. 				
12.	Employability Skills, DGT/VSQ/N0102, V1.0	<ul style="list-style-type: none"> Discuss the importance of Employability Skills in meeting the job requirements List different learning and employability related GOI and private portals and their usage Explain constitutional values, civic rights, duties, citizenship, responsibility towards society etc. that are required to be followed to become a responsible citizen. Show how to practice different environmentally sustainable practices Discuss 21st century skills. 	20	30	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> Describe the benefits of continuous learning Exhibit 21st century skills like Self-Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn etc. in personal or professional life. Describe basic communication skills Discuss ways to read and interpret text written in basic English Show how to use basic English sentences for everyday conversation in different contexts, in person and over the telephone Read and interpret text written in basic English Write a short note/paragraph / letter/e-mail using basic English Discuss need of career development plan Demonstrate how to communicate in a well-mannered way with others. 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> • Create a career development plan with well-defined short- and long-term goals • Explain the importance of active listening for effective communication • Discuss the significance of working collaboratively with others in a team • Demonstrate how to communicate effectively using verbal and nonverbal communication etiquette • Discuss the significance of reporting sexual harassment issues in time • Demonstrate how to behave, communicate, and conduct oneself appropriately with all genders and PwD • List the common components of salary and compute income, expenditure, taxes, investments etc. • Discuss the legal rights, laws, and aids • Outline the importance of selecting the right financial institution, product, and service • Demonstrate how to carry out offline and online financial transactions, safely and securely 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> Describe the role of digital technology in today's life Discuss the significance of using internet for browsing, accessing social media platforms, safely and securely Show how to operate digital devices and use the associated applications and features, safely and securely Create sample word documents, excel sheets and presentations using basic features Utilize virtual collaboration tools to work effectively Explain the types of entrepreneurship and enterprises Discuss how to identify opportunities for potential business, sources of funding and associated financial and legal risks with its mitigation plan Describe the 4Ps of Marketing-Product, Price, Place and Promotion and apply them as per requirement Create a sample business plan, for the selected business opportunity 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> • Explain the significance of identifying customer needs and addressing them. • Explain the significance of identifying customer needs and responding to them in a professional manner. • Discuss the significance of maintaining hygiene and dressing appropriately. • Demonstrate how to maintain hygiene and dressing appropriately. • Discuss the significance of maintaining hygiene and confidence during an interview • List the steps for searching and registering for apprenticeship opportunities • Create a professional Curriculum Vitae (CV) • Use various offline and online job search sources such as employment exchanges, recruitment agencies, and job portals respectively • Perform a mock interview 				
	Total Marks		283	767	70% in aggregate	

Glossary

Term	Description
Sector	Sector is a conglomeration of different business operations
Training Outcome	Training outcome is a statement of what a learner will know, understand and be able to do upon the completion of the training.

Acronyms

Acronym	Description
NOS	National Occupational Standard(s)
NSQF	
QP	Qualifications Pack

Annexure 1: Tools and Equipment

List of Tools and Equipment

The tools and equipment required are:

S. No.	Tool / Equipment Name	Specification
1.	Skin Analyser	
2.	Studio Centre	
3.	Therapy Beds	
4.	Therapist Stool	
5.	Equipment Trolley	
6.	Hi Frequency	
7.	Galvanic	
8.	Ultrasonic	
9.	Hot Cabinet	
10.	Laser Machine for Hair Removal (NdYAG/ Diode IPL)	
11.	UPS for operating the machine	
12.	Electro Muscle Stimulator (EMS) for face treatment	
13.	Microbiolifter for tightening & lifting	
14.	Microdermabrasion machine, depending on the machine - Diamond Tips or Neutral Aluminium Oxide crystals	
15.	Dermarollers (size-0.25mm, 0.5 mm, 1,0mm) each	
16.	HIFU Machine	

17.	Anti Blemish Laser (Non-Ablative laser)	
18.	Sono Gel,	
19.	Zimmer/ Cooling Device,	
20.	Disposable Razor,	
21.	Magnifying Glass,	
22.	Protective eye wear,	
23.	Local Aesthetic Cream	
24.	Ice cubes/ Cold compress packs	
25.	Moisturizer	
26.	Sunscreen SPF 15 or more	
27.	Alcohol Swabs (1Box)	
28.	Disposable Headband	
29.	Disposable towel (for Front & Back)	
30.	Make up remover lotion	
31.	Non-Alcoholic Toner,	
32.	Marking pencil	
33.	Anti-Allergic medicine for local application	
34.	Deep pore soap free cleanser	
35.	Vaseline	
36.	Cotton eye pads, (packet)	
37.	Mild peels [ideally with pH more than 3.5] (Salicylic acid, Alpha hydroxy acid, Mandelic acid, Party Peel) 2 each	
38.	Peel Neutralizer	
39.	Hydrating Peel off face Mask	
40.	Face Steamer	
41.	Astringent	
42.	Toner	
43.	Face Cleanser	

44.	Scrub	
45.	Massage cream	
46.	Massage Gel	
47.	Face pack	
48.	Comedone extractor	
49.	Peel application brush	
50.	Face pack brush	
51.	Timer	
52.	Small Bowls for Products	
53.	Disposable gowns	
54.	Disposable Head band	
55.	Disposable Spatula (1 Box)	
56.	Face Sponge	
57.	Dettol/Savlon	
58.	Head cap	
59.	Disposable Face mask 1 box (100 pcs)	
60.	Disposable Bed Sheets	
61.	Apron	
62.	Hand Towels	
63.	Medium Size Towels	
64.	disposable hand napkin 1Box	

Classroom Aids

The aids required to conduct sessions in the classroom are:

- 1 Projector
- 2 Computer/laptops
- 3 Internet connectivity
- 4 Whiteboard
- 5 Marker

Apprenticeship Curriculum: NAPS

- 6 Duster
- 7 Chairs
- 8 Table/Desks

Annexure 2: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the apprentice on the required competencies of the program.

1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to establishment looping SSC
- Empanelled assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) and are validated by the SSC
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents and videos are stored

On the Job Training:

1. Each module will be assessed separately.
2. The candidate must score 70% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired soft skills and etiquette to deal with customers, understanding needs & requirements, and perform services effectively
4. Formative assessment of On-the-Job training by the establishment during the apprenticeship tenure
5. Videos of trainees during OJT to be shared with SSC for validation
6. Assessment on each module will ensure that the apprentice is able to:
 - Perform the services effectively
 - Understand the working of various techniques, tools and equipment required for the service
 - Provide time-bound quality services

Annexure 3: Mode of Training

The following Modules/NOS may also be delivered online for which the resources are provided in the given table.

S. No.	Module Name/NOS Name (As Per Curriculum)	Name of Mapped Online Component	URL of Mapped Online Component
NA	NA	NA	NA

Infra requirement:

-
-