







## **APPRENTICESHIP CURRICULUM (OPTIONAL TRADE)**

# **Beauty & Wellness Sector Skill Council**

**Nail Technician** 

**Course Code: C0072200029** 

**⊠NAPS** □Non-NAPS

NSQF Level: 4



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## **Course Details**

1.	Course Name	Nail Tech	nnician		
2.	Course Code	CO07220	00029		
3.	Apprenticeship Training Duration: (2 to 4 weeks of BT is embedded in this duration as per the requirement of the establishment)	Months:	6 months		
	Remarks				
4.	Credit	14			
5.	NSQF Level (Mandatory for NAPS)	4	NSQC Appro	oval Date: 17-11-202	2
6.	Related NSQF aligned qualification details	S. No.	QP/ Qualification/ NOS Name (As applicable)	QP/ NOS Code & Version	NQR Code
		1.	Nail Technician	BWS/Q0403, V3.0	2022/BW/BWSSC/06582
7.	Brief Job Role Description	nail card applicati hygiene	e services like nail art, on, refilling, and nail ele	nail enhancemen ectric filing by mai chnician needs to be	anicure, pedicure, advanced t, nail overlay, gel polish ntaining health, safety and knowledgeable on the nail
8.	NCO-2015 Code & Occupation (Access the NCO 2015 volumes from: https://labour.gov.in/organizationsofmole/directorate-general-employment-training-dget)	NCO-201	.5/5142.9900 & Nailcare S	Services	
9.	Minimum Eligibility Criteria (Educational and/ or Technical Qualification)	<ul><li>10th gra</li><li>10th gra</li><li>Previous</li></ul>	ide pass and pursuing cor ide pass plus 1-year NTC/ ide pass with 2 years rele is relevant Qualification of is and 2 years of relevant	NAC OR vant experience OR NSQF Level 3.0 wit	DR h minimum education as 5th

10.	Entry Age for Apprenticeship	18 years						
11.	Any Licensing Requirements (wherever applicable)	N.A.						
12.	Is the Job Role amenable to Persons with Disability	⊠ Yes □ No						
		If yes, check th	e applicable type	e of Disability				
			□ Leprosy     □	☐ Cerebral	□ Dwarfism			
		Locomotor Disability	Cured Person	Palsy		Muscular Dystrophy		
			☐ Blindness	☐ Low Vision	⊠ Deaf	⊠ Hard of Hearing		
		<ul><li>☑ Speech and Language</li><li>Disability</li></ul>	⊠ Intellectual Disability	☐ Specific Learning Disabilities	☐ Autism Spectrum Disorder	☐ Mental Illness		
		☐ Multiple Sclerosis	☐ Parkinson's Disease	□ Haemophilia	⊠ Thalassemia	⊠ Sickle Cell Disease		
		☐ Multiple Disabilities	Disease			Disease		
		Remarks:						
13.	Submitting Body Details	Name: Beauty	& Wellness Secto	or Skill Council				
		E-mail ID: ceo@	bwssc.in					
			er: 011–4034294					
14.	Certifying Body	Beauty & Wellr	ness Sector Skill C	Council				
15.	Employment Avenues/Opportunities	Self-employme	nt and wage emp	oloyment				
16.	Career Progression	Nails Trainer – '	Vertical progress	ion				

17.	Trainer's Qualification & Experience:	12th pass with Advance Diploma in Nailcare Services or certified in relevant CITS course and 3 years of sector specific experience and 1 years of training experience
18.	Curriculum Creation Date	17-11-2022
19.	Curriculum Valid up to Date	17-11-2025

## **Module Details**

S. No	Module/NOS Name, Code, Version	Outcomes Assessment Marks				ng ntage
			Th.	Pr.	Th.	Pr.
1.	Introduction to the program and the role of a Nail Technician	<ul> <li>Explain the objectives of the program</li> <li>State the roles &amp; responsibilities of Nail Technician</li> <li>List the career opportunities in nailcare service</li> <li>Discuss about the projected growth in nailcare service</li> </ul>				

S.	Module/NOS Name,	Outcomes	Asses	sment	Passir	ng
No	Code, Version		Ma	arks	Perce	ntage
			Th.	Pr.	Th.	Pr.
2.	Prepare and maintain work area, BWS/N9001, V4.0	<ul> <li>Discuss the significance of maintaining hygienic, safe, disinfected and suitable ambient conditions at work place; such as by using air purifiers to reduce dust, dander, smoke, allergens &amp; odour resulting in a healthier, fresher &amp; cleaner environment and restructuring the workplace set-up by keeping a minimum distance of 2 meters in between two clienteles, practicing social distancing by avoiding handshakes/ hugs to co- workers/ clientele, etc.</li> <li>Identify and prepare equipment &amp; products required for the respective services</li> <li>Discuss the instructions required in preparing a sterilization solution as per organizational standards using approved products and as per manufacturer's and checking leakages</li> <li>Identify need of segregating recyclable, non-recyclable and hazardous waste generated in separate bin</li> <li>Conduct employee awareness program; such as for COVID-19 by displaying posters/ signage's promoting regular</li> </ul>	30	70	70%	70%

S.	Module/NOS Name,	Outcomes		sment	Passir	_
No	Code, Version		Ma	arks	Perce	ntage
			Th.	Pr.	Th.	Pr.
		hand-washing and respiratory hygiene in the premises  Demonstrate placing disposable sheet on a sanitized area and organize the sterilized/ disinfected products on it for service delivery; tools such as yoga mats/ Mysore rugs/ towels /durries, yoga blankets, stove/Electrical/ gas heater for boiling water, etc.  Demonstrate disposing of waste in the designated area at work place; waste materials such as disposable head bands, disposable triple layered surgical face mask, disposable gloves, etc.  Demonstrate the use of electrical equipment while providing services and itsproper maintenance when not in use  Prepare reports of materials and equipment securely in line with the organisational policies  Apply digital mode of payment to lessen any kind of cross infection; digital mode such as use of debit/credit cards, internet banking, mobile wallets, digital payment apps, etc.				

S.	Module/NOS Name,	Outcomes	Asses	sment	Passii	ng
No	Code, Version		Ma	arks	Perce	ntage
			Th.	Pr.	Th.	Pr.
3.	Perform nail art application, BWS/N0404 V3.0	<ul> <li>Identify the products and tools suitable to carry the nail art procedure</li> <li>Identify basic contraindications, contraactions of nail art services</li> <li>Identify nails feature and conditions relevant to nail art and impact on the same</li> <li>Apply basic techniques of nail art efficiently</li> <li>Prepare self, client and the work area for nail art services</li> <li>Apply basic techniques of nail art efficiently</li> <li>Perform aftercare advice for clients</li> </ul>	15	85	70%	70%
4.	Maintain health and safety of workplace, BWS/N9002, V4.0	<ul> <li>State the significance of personal protective equipment (PPE) &amp; its efficient supply at work place; PPE such as tissues, antibacterial soaps, alcohol-based hand cleansers, triple layered surgical face masks, gloves, etc.</li> <li>Discuss the importance of maintaining basic hygiene at work place to avoid any kind of cross infection; basic hygiene such as wearing disposable N-95/ triple layered surgical face mask, gloves, apron,</li> </ul>	33	67	70%	70%

S.	Module/NOS Name,	Outcomes	Asses	sment	Passir	ng
No	Code, Version		Ma	arks	Perce	ntage
			Th.	Pr.	Th.	Pr.
		<ul> <li>washing/sanitizing hands &amp; taking bath at regular intervals, etc.</li> <li>Explain the importance of maintaining first aid kit at work place</li> <li>Identify and list potential risks and hazards in the workplace</li> <li>Demonstrate and state significance of maintaining posture and position to minimize fatigue and the risk of injury</li> <li>Demonstrate the method of sterilizing equipment &amp; tools before and after use</li> <li>Prepare, maintain and report accident reports as per organisational policies</li> </ul>				
5.	Create a positive impression at the workplace, BWS/N9003, V4.0	<ul> <li>Explain the importance of maintaining personal hygiene and grooming; such as sanitized hands, neatly tied and covered hair, clean nails, sanitized uniform while engaging with clients with no gender stereotyping, to ensure privacy, comfort and wellbeing of all the genders throughout the services, etc.</li> <li>List the ways to manage client</li> </ul>	36	64	70%	70%

S.	Module/NOS Name,	Outcomes	Asses	sment	Passii	ng
No			Ma	ırks	Perce	ntage
			Th.	Pr.	Th.	Pr.
		expectations; such as by identifying new techniques  State the importance of maintaining confidentiality of information while performing documentation of records  Conduct employee awareness program; such as internalization of gender, PwD sensitization on designing PwD friendly workplace  Demonstrate confidence at the workplace by managing and identifying various business opportunities  Demonstrate the different formats of maintaining documentation of records  Demonstrate the process of client appointment scheduling; prebookings and maintaining the work area, equipment, product stocks to meet the schedule  Carry out different & effective ways of communication for clients; clients could be from different culture, religion, age, background, disability, gender; and communication such as email, phone etc.				

S.	Module/NOS Name,	Outcomes	Asse	ssment	Passir	ng
No	Code, Version		М	arks	Perce	ntage
			Th.	Pr.	Th.	Pr.
		financial literacy; such as saving money, opening bank accounts, linking Aadhaar card to bank account, using various e-commerce payment systems, etc.				
6.	Perform nail enhancements and overlays using UV gel, BWS/N0405, V3.0	<ul> <li>Explain the anatomical structure and function of nails; structure: Nail rootmatrix, mantle, plate, wall, grooves, bed, lunula, free edge, hyponychium, cuticle and functions – protection characteristics of nail and the process of nail growth</li> <li>Identify nail diseases and disorders</li> <li>Analyse nails by visual/manual examination to identify treatable conditions and contra-indications restricting or preventing treatment</li> <li>Identify products and tools suitable to carry out the procedure of UV gel nail enhancement</li> <li>Explain the basic contraindications, contraactions, relevant subsequent plans</li> <li>Perform manicure and pedicure services asper standard procedure</li> </ul>	33	67	70%	70%

S.	Module/NOS Name,	Outcomes	Asses	sment	Passii	ng
No	Code, Version		Ma	arks	Perce	ntage
			Th.	Pr.	Th.	Pr.
		<ul> <li>Carry out nail shaping and filing techniques(Shaping techniques: Filing, buffing, application of cuticle cream, removal of cuticle, cuticle pushing, polishing, Filing techniques: emery board, glass, buffing block</li> <li>Prepare the client, self and work area for services</li> <li>Prepare the nail plate by removing debris as per the procedure laid down by the salon</li> <li>Perform the correct application of UV gel and filing technique to leave the nail balanced with the required shape and length</li> <li>Perform services as per standard procedure set by the salon</li> <li>Carry out nail shaping and filing techniques; shaping techniques: filing, buffing, application of cuticle cream, removal of cuticle, cuticle pushing, polishing, Filing techniques: emery board, glass, buffing block, electrical files, bevelling, etc.)</li> <li>Apply UV gel removal techniques safely and effectively</li> </ul>				

S.	Module/NOS Name,	Outcomes	Asses	sment	Passir	ng
No	Code, Version		Marks F		Perce	ntage
			Th.	Pr.	Th.	Pr.
7.	Provide manicure and pedicure services, BWS/N0401, V4.0	<ul> <li>Identify the structure, function, and characteristics of nail and the process of nail growth</li> <li>Identify bones of lower leg, foot, wrist, hands fingers and forearm</li> <li>Explain the structure and functions of the lymphatic vessels of the lower leg, foot, hand and arm</li> <li>Explain the arteries and veins of lower leg, foot, hand and arm</li> <li>Identify muscles of the lower leg, foot, hand and arms</li> <li>Identify nail diseases and disorder</li> <li>Explain nail and analyse skin by visual/manual examination to identify treatable conditions and contraindications restricting or preventing treatment</li> <li>Apply safe and effective methods of working when providing services</li> <li>Perform client consultation, treatment planning and preparation</li> <li>Demonstrate the process followed in pedicure and manicure services</li> <li>Demonstrate and identify contraindications and contra-actions that may affect or restrict the services</li> </ul>	20	80	70%	70%

S.	Module/NOS Name, Outcomes		Asses	sment	Passii	ng
No	Code, Version	e, Version	Marks		Percentage	
			Th.	Pr.	Th.	Pr.
		Perform aftercare advice for clients				
8.	Perform refill, BWS/N0406, V3.0	<ul> <li>Analyse nails; e.g. Cuticle conditions, Nail shape, Nail length) to carry out the treatment</li> <li>Identify breaking and splitting of extension, discoloration of product, bacterial and fungal infection, and discoloration of natural nail</li> <li>Select techniques to suit client's service needs and nail conditions</li> <li>Perform cleaning of nails to ensure they are free from bacteria.</li> <li>Carry out buffing and removing the existing product using electric files/buffer/ traditional filing methods as per refill guidelines</li> <li>Perform correct filing technique to achieve desired length and shape</li> <li>Carry out the process of dehydrating the natural nail appropriately depending on acrylic/ gel service</li> <li>Perform buffing techniques correctly and seal to create a high shine finish</li> <li>Carry out monitoring UV/ LED curing time as per product manufacturer's instructions</li> </ul>	23	77	70%	70%

S.	Module/NOS Name,	Module/NOS Name, Outcomes		Assessment		ng
No	Code, Version		Marks		Percentage	
			Th.	Pr.	Th.	Pr.
		<ul> <li>Perform removing of surface residue at the right stage, if required</li> <li>Apply polish, if requested by client</li> <li>Carry out finishing process of the nail enhancements to meet the agreed service plan</li> <li>Perform the correct application to refinish the nail with acrylic/ gel system</li> <li>Perform aftercare advice for clients</li> </ul>				
9.	Perform gel polish application, BWS/N0407, V3.0	<ul> <li>Identify the products and tools suitable to carry the gel polish services</li> <li>Identify basic contraindications, contraactions of gel polish services</li> <li>Prepare self, client and the work area for gel polish services</li> <li>Apply appropriate coats of gel polish to achieve the desired colour</li> <li>Monitor UV/ LED curing time as per product manufacturer's instructions</li> <li>Seal to create a high shine finish</li> <li>Finish the gel polish service to the client's satisfaction and meet the agreed service plan</li> </ul>	15	85	70%	70%
10.	Perform nail electric filing, BWS/N0408, V3.0	Identify the products and tools suitable to carry the electric filling	28	72	70%	70%

S.	Module/NOS Name,	Outcomes	Asses	sment	Passii	ng
No	Code, Version		Marks		Percentage	
			Th.	Pr.	Th.	Pr.
		<ul> <li>Identify the condition of the nails and any corrective work to suit the client's nails</li> <li>Select electric file techniques, products and equipment as per the standards laid down by the salon</li> <li>Position the electric file and file attachments ensuring safety during use</li> <li>Prepare self, client and the work area for electric filing services</li> <li>Carry out client consultation technique to identify the service plan</li> <li>Select the suitable speed for the filing techniques as per manufacturer's instructions</li> <li>Perform prompt remedial action where contractions occur during the course of the service</li> </ul>				
11.	Perform nail enhancement and overlay using liquid and powder (acrylic), BWS/N0412, V2.0	<ul> <li>Explain the anatomical structure and function of nails; structure: Nail rootmatrix, mantle, plate, wall, grooves, bed, lunula, free edge, hyponychium, cuticle and functions –protection characteristics of nail and the process of nail growth</li> <li>Identify nail diseases and disorders</li> </ul>	27	73	70%	70%

S.	Module/NOS Name,	Outcomes	Asses	sment	Passir	ng		
No	Code, Version		Marks		Marks Perce		Perce	ntage
			Th.	Pr.	Th.	Pr.		
		<ul> <li>Analyse nails by visual/manual examination to identify treatable conditions and contra-indications restricting or preventing treatment</li> <li>Identify products and tools suitable to carry out the procedure of UV gel nail enhancement</li> <li>Explain the basic contraindications, contra-actions, relevant subsequent plans</li> <li>Perform manicure and pedicure services asper standard procedure set by the salon</li> <li>Carry out nail shaping and filing techniques (Shaping techniques: Filing, buffing, application of cuticle cream, removal of cuticle, cuticle pushing, polishing, Filing techniques: emery board, glass, buffing block,</li> <li>Prepare the client, self and work area for services</li> <li>Carry out the procedure of acrylic (liquid and powder) nail enhancement</li> <li>Perform services as per standard procedure set by the salon</li> <li>Carry out nail shaping and filing techniques; shaping techniques: filing, buffing, application of cuticle cream,</li> </ul>						

S. No	Module/NOS Name, Code, Version	Outcomes		ssment arks	Passir	ng ntage
NO	code, version		Th.	Pr.	Th.	Pr.
12	Employability Skills	removal of cuticle, cuticle pushing, polishing, Filing techniques: emery board, glass, buffing block, electrical files, bevelling, etc.)	20	20	70%	70%
12.	Employability Skills - (60 hours), DGT/VSQ/N0102, V1.0	<ul> <li>Discuss the importance of Employability Skills in meeting the job requirements</li> <li>List different learning and employability related GOI and private portals and their usage</li> <li>Explain constitutional values, civic rights, duties, citizenship, responsibility towards society etc. that are required to be followed to become a responsible citizen.</li> <li>Show how to practice different environmentally sustainable practices</li> <li>Discuss 21st century skills.</li> <li>Describe the benefits of continuous learning</li> <li>Exhibit 21st century skills like Self-Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-</li> </ul>	20	30	70%	70%

Apprenticeship Curricul	lum: NAPS			
			solving, creative thinking,	
			social and cultural	
			awareness, emotional	
			awareness, learning to	
			learn etc. in personal or	
			professional life.	
		•	Describe basic	
			communication skills	
		•	Discuss ways to read and	
			interpret text written in	
			basic English	
		•	Show how to use basic	
			English sentences for	
			everyday conversation in	
			different contexts, in	
			person and over the	
			telephone	
		•	Read and interpret text	
			written in basic English	
		•	Write a short	
			note/paragraph / letter/e -	
			mail using basic English	
		•	Discuss need of career	
			development plan	
			Demonstrate how to	
			communicate in a well -	
			mannered way with others.	
			Create a career	
			development plan with	
			well-defined short- and	
			long-term goals	
			Explain the importance of	
		•	· ·	
			active listening for effective communication	
		_		
		•	Discuss the significance of	
			working collaboratively	

Apprenticeship Curricu	lum: N	IAPS				
				with others in a team		
			•	Demonstrate how to		
				communicate effectively		
				using verbal and nonverbal		
				communication etiquette		
			•	Discuss the significance of		
				reporting sexual		
				harassment issues in time		
			•	Demonstrate how to		
				behave, communicate, and		
				conduct oneself		
				appropriately with all		
				genders and PwD		
			•	List the common		
				components of salary and		
				compute income,		
				expenditure, taxes,		
				investments etc.		
			•	Discuss the legal rights,		
				laws, and aids		
			•	Outline the importance of		
				selecting the right financial		
				institution, product, and		
				service		
			•	Demonstrate how to carry		
				out offline and online		
				financial transactions,		
				safely and securely		
			•	Describe the role of digital		
				technology in today's life		
			•	Discuss the significance of		
				using internet for browsing,		
				accessing social media		
				platforms, safely and		
				securely		
			•	Show how to operate		
			1	and to operate	 	

Apprenticeship Curriculum: NAPS			
		digital devices and use the	
		associated applications and	
		features, safely and	
		securely	
	•	Create sample word	
		documents, excel sheets	
		and presentations using	
		basic features	
	•	Utilize virtual collaboration	
		tools to work effectively	
	•	Explain the types of	
		entrepreneurship and	
		enterprises	
		Discuss how to identify	
		opportunities for potential	
		business, sources of	
		funding and associated	
		_	
		financial and legal risks with	
	_	its mitigation plan	
	•	Describe the 4Ps of	
		Marketing-Product, Price,	
		Place and Promotion and	
		apply them as per	
		requirement	
	•	Create a sample business	
		plan, for the selected	
		business opportunity	
	•	Explain the significance of	
		identifying customer needs	
		and addressing them.	
	•	Explain the significance of	
		identifying customer needs	
		and responding to them in	
		a professional manner.	
	•	Discuss the significance of	
		maintaining hygiene and	

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		dressing appropriately.			
		<ul> <li>Demonstrate how to</li> </ul>			
		maintain hygiene and			
		dressing appropriately.			
		<ul> <li>Discuss the significance of</li> </ul>			
		maintaining hygiene and			
		confidence during an			
		interview			
		<ul> <li>List the steps for searching</li> </ul>			
		and registering for			
		apprenticeship			
		opportunities			
		<ul> <li>Create a professional</li> </ul>			
		Curriculum Vitae (CV)			
		<ul> <li>Use various offline and</li> </ul>			
		online job search sources			
		such as employment			
		exchanges, recruitment			
		agencies, and job portals			
		respectively			
		<ul> <li>Perform a mock interview</li> </ul>			
	Total Marks		280	770	70% in
					aggregate

# Glossary

Term	Description		
Sector	Sector is a conglomeration of different business operations		
Sub-sector	ub-sector is derived from a further breakdown based on the characteristics and interests of its components.		
Training Outcome	Training outcome is a statement of what a learner will know, understandand be able to do upon the completion		
	of the training.		

## Acronyms

Acronym	Description	
NOS	cional Occupational Standard(s)	
NSQF	National Skills Qualifications Framework	
QP	Qualifications Pack	

## Annexure 1: Tools and Equipment

## List of Tools and Equipment

The tools and equipment required are:

S. No.	Tool / Equipment Name	Specification
1.	Dry Flower	Set of 12
2.	Fimo Art Wheel	Set of 12
3.	Gemstones	Shade of 12
4.	Glitter Powder	Pack of 12
5.	Swarovski Crystals Wheel	
6.	Mylar Kit (Small/ Large/ Foil/	
	Diamond)	Pack of 12
7.	3d Flowers with Swarovski	Pack of 12 colours
8.	Toothpicks	
9.	Lint	
10.	Acrylic Colors	
11.	Nail Art Diamonties (Silver/Colour)	Pack of 10
12.	Salt Scrub (20oz)	
13.	Nail Art Decals	Pack of 50
14.	Sanding Bands	
15.	UV Tubes	
16.	Massage Cream (20oz)	
17.	Paraffin Wax/Skin Wrap (20oz)	
18.	Disinfection Liquids (5L)	
19.	Nail Art Brush Set	
20.	Tip Clipper	

21.	Tools Steriliser	
22.	Equipment Trolleys	
23.	Marble Pen	
24.	Steel Pusher with Pterygium Remover	
25.	Cuticle Nipper	
26.	Brush Stand	
27.	Nail Art Display Stand	
28.	Table Lamps	
29.	Manicure Trolley	
30.	Pedicure Tub	
31.	Hand Rest	
32.	Drill Machines 30000 rpm	
33.	Hand Sanitizer	
34.	Towels	
35.	Model/Client Chairs	
36.	Cotton Bolls	
37.	Acrygel Powder 1 Oz (Clear/Pink)	
38.	Gel Nail Brush	Set of 2
39.	Acrylic Powder 1oz (White/Pink)	
40.	Monomer 8oz	
41.	UV Top Coat 15ml	
42.	Nail Prep/Primer	
43.	Scultping Forms (Roll Of 500)	
44.	Acetone (1I)	
45.	Acetone Free Remover (5 Lit)	
46.	Cuticle Oil	
47.	UV Gel Polish 15ml	
48.	UV Clear Thick Gel1oz	
49.	UV Base Coat 15ml	
50.	Technician Stools	
51.	UV Lamps 36 W	
52.	Nail Tables	

53.	Nail Juice Top Coat	
54.	Instant Nail Glue 3 Gm	
55.	Tips Large Pack	200 Tips
56.	Loose Tips (#1-10)	Pack of 50
57.	Tips XL (Toes)	80 Tips

### Classroom Aids

The aids required to conduct sessions in the classroom are:

- 1 Projector
- 2 Computer/laptops
- 3 Internet connectivity
- 4 Whiteboard
- 5 Marker
- 6 Duster
- 7 Chairs
- 8 Tables/Desks

## Annexure 2: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the apprentice on the required competencies of the program.

#### 1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to establishment looping SSC
- Empanelled assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

### 2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

### 3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) and are validated by the SSC
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

### 4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

#### 5. Method of verification or validation:

• Surprise visit to the assessment location

- 6. Method for assessment documentation, archiving, and access
- Hard copies of the documents and videos are stored

#### On the Job Training:

- 1. Each module will be assessed separately.
- 2. The candidate must score 70% in each module to successfully complete the OJT.
- 3. Tools of Assessment that will be used for assessing whether the candidate is having desired soft skills and etiquette to deal with customers, understanding needs & requirements, and perform services effectively
- 4. Formative assessment of On-the-Job training by the establishment during the apprenticeship tenure
- 5. Videos of trainees during OJT to be shared with SSC for validation
- 6. Assessment on each module will ensure that the apprentice is able to:
- Perform the services effectively
- Understand the working of various techniques, tools and equipment required for the service
- Provide time-bound quality services

## Annexure 3: Mode of Training

The following Modules/NOS may also be delivered online for which the resources are provided in the given table.

S. No.	Module Name/NOS Name (As Per Curriculum)	Name of Mapped Online Component	URL of Mapped Online Component
N.A	N.A	N.A	N.A

### Infra requirement:

- •
- •